



FINDING AID

Fort Stanwix National Monument Resource Management Records 1923-2012 (bulk dates: 1969-2012)

Prepared by
History Associates Incorporated
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National Park Service

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HISTORY

Fort Stanwix National Monument (FOST) was established under the Wagner-Sisson Act (49 Stat. 665), which President Franklin D. Roosevelt signed on August 21, 1935. At first, however, this designation as a National Monument did little more than recognize the existence of a potential archeological site at what was believed to have been the location of the 18th and early 19th century facility. The fort itself, however, had been razed many decades earlier, and the area where it once stood given over to commercial development in downtown Rome, New York.

It was not until the mid-1960s that the National Park Service (NPS) initiated plans to reconstruct the fort with the intention, in the words of the park's General Management Plan, of preserving "the location, resources, and stories associated with the military, political, and cultural events that occurred at the site of Fort Stanwix and [providing] opportunities for visitor understanding and appreciation of these events." The City of Rome had approached the NPS at that time for advice about developing the fort as part of a planned urban renewal project. In response to the city's request, the NPS completed a master plan in 1967 outlining the reconstruction project. Following the clearance of existing buildings and streets from a fifteen-acre site surrounding the original fort and a period of archeological excavations and historical research lasting from 1970 to 1973, a groundbreaking ceremony launching the reconstruction of Fort Stanwix occurred on August 23rd, 1974, and the NPS celebrated the grand opening of the partially-completed facility on May 22, 1976, in conjunction with the many national observances held that year to commemorate the Bicentennial of the United States.

Fort Stanwix was originally constructed by the British in 1758 to protect the strategic portage between Wood Creek and the Mohawk River, an important east-west transportation route. During the Revolutionary War, American forces occupied the fort and successfully repulsed a siege conducted by British forces under the command of Brigadier General Barry St. Leger. The British attack was the western theatre of a planned three part invasion of New York. British forces were to move south from Canada through Lake Champlain, north from New York City up the Hudson River, and west through the Mohawk River Valley, eventually to meet at Albany, NY. The failed siege, and the Battle of Oriskany on August 6th, 1777, forced St. Leger to retreat, a reversal for the British that culminated in the surrender of a second British army commanded by General John Burgoyne at Saratoga in October, 1777. The British defeat helped to win the French and European allies for the United States.

Fort Stanwix's strategic location made it an important site in the contest of nations, both European and American Indian (Six Nations), for control of the Mohawk Valley and access to the Great Lakes and the interior of North America. Seven treaties with the Iroquois and other American Indians concerning boundaries and land transfers are associated with Fort Stanwix. Controversies arose between the American Indians and representatives from the federal and state governments who negotiated and renegotiated the treaties to benefit American expansionists.

The legacy of these treaties continues in contemporary legislative policy, land claims, and American Indian relations. In the years following the Revolutionary War, the City of Rome, New York, grew up around the abandoned ruins of Fort Stanwix, eventually erasing visible evidence of the fort.

Fort Stanwix was designated a National Historic Landmark in 1962 and the site is listed in the National Register of Historic Places. The reconstruction of Fort Stanwix (1974-1978) was built on the site of the original fort, based on historic documentation, archeological excavations, and historic architecture studies. The reconstructed fort was built to resemble the fort circa 1777-1778 and maintains one original feature, a brick foundation to a hearth. Archeological excavations conducted prior to the reconstruction resulted in a collection of 18th century artifacts associated with the fort and a collection of 19th and 20th century artifacts from subsequent occupation of the site. The current collection is comprised of approximately 450,000 archeology specimens, with 45,000 objects linked to the 18th century period of primary significance.

Visitors to Fort Stanwix National Monument are engaged through interpretive programs, museum exhibits, films, special events, and re-enactments. The interpretive program is designed to provide understanding to visitors about the significance of the military events that took place at the site during the American Revolution and the role the fort played in the relations between the British, French, Americans, and American Indians during the 18th century.

A 2001 National Park Service study of Oriskany Battlefield State Historic Site resulted in a cooperative partnership with the New York State Office of Parks, Recreation, and Historic Places to share resources in interpreting the interrelated stories of these historic sites. In 2005, The Marinus Willett Collections Management and Education Center was opened featuring exhibits, audiovisual presentations, a bookstore, and a climate controlled museum collections storage area. The addition of the Willett Center has enabled FOST to properly protect, store, and preserve the archeological, archival, and historical collections, contributing to an enhanced visitor experience.

SCOPE AND CONTENT

Fort Stanwix National Monument Resource Management Records
1923-2012 (bulk dates: 1969-2012)

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DESCRIPTION

These records document the operations and management of Fort Stanwix National Monument and the history of park services and projects. The records document the development of the park, administrative history, cultural resources management, interpretive programs, and the events occurring at the park during the course of its operation.

The collection includes documentation of construction and maintenance projects, archeological projects, collections management, reports, newspaper clippings, photographs, and architectural drawings and plans.

The records also contain departmental reports including: general management plans, resource management plans, collection management plans, long range interpretive plans, an administrative history, a business plan, a master plan, archeological studies, ethnographic studies, cultural landscapes inventories, battlefield surveys, and historic site studies.

ORGANIZATION

The collection is organized into six series: Series I, Administrative Records; Series II, Cultural Resources Management Records; Series III, Interpretation & Visitor Services; Series IV, Construction, Maintenance, and Facilities Management Records; Series V, Willett Center Design and Construction Records; and Series VI, Digital Records.

PROVENANCE

The current finding aid represents an integration of three

accessions: FOST-00041, FOST-00055, and FOST-00060.
The materials in this collection were created by Fort
Stanwix National Monument in connection with official
park activities.

RESTRICTIONS

NO

*ASSOCIATED
MATERIALS*

HIERARCHY

I. SERIES I: ADMINISTRATIVE RECORDS, 1967-2012

A. SUBSERIES A: CENTRAL FILES, 1975-2008

B. SUBSERIES B: MANAGEMENT AND PLANNING DOCUMENTS, 1967-2009

C. SUBSERIES C: SUPERINTENDENT'S OFFICE RECORDS, 1970-2012

D. SUBSERIES D: REPORTS, 1973-2007

II. SERIES II: CULTURAL RESOURCES MANAGEMENT RECORDS, 1923-2008

A. SUBSERIES A: ADMINISTRATIVE HISTORY, 1923-2008

1. SUB-SUBSERIES 1: PROJECT FILES, 1986-2008

2. SUB-SUBSERIES 2: RESEARCH AND BACKGROUND FILES, 1923-2007

B. SUBSERIES B: AMERICAN BATTLEFIELD PROTECTION PROGRAM (ABPP),
1990-2005

C. SUBSERIES C: ARCHEOLOGICAL RECORDS, 1965-2008

1. SUB-SUBSERIES 1: ADMINISTRATIVE RECORDS, 1971-2008

2. SUB-SUBSERIES 2: PROJECT RECORDS, 1965-2008

D. SUBSERIES D: COLLECTIONS MANAGEMENT RECORDS, 1963-2008

1. SUB-SUBSERIES 1: ADMINISTRATIVE RECORDS, 1963-2008

2. SUB-SUBSERIES 2: PLANS AND REPORTS, 1983-2008

3. SUB-SUBSERIES 3: PROJECT RECORDS, 1979-2008

E. SUBSERIES E: CULTURAL LANDSCAPES INVENTORY, 1993-2006

F. SUBSERIES F: ETHNOGRAPHY PROJECTS, 1988-2007

G. SUBSERIES G: HISTORIC SITES/STRUCTURES/FURNISHINGS RECORDS, 1962-2006

H. SUBSERIES H: NATIVE AMERICAN GRAVES PROTECTION AND REPATRIATION ACT (NAGPRA), 1975-2005

I. SUBSERIES I: NEWSPAPER AND PRESS CLIPPINGS, 1927-2004

J. SUBSERIES J: PARTNERSHIPS, 1962-2008

K. SUBSERIES K: STILL IMAGES, 1957-2007

L. SUBSERIES L: SUBJECT FILES, 1964-2007

III. SERIES III: INTERPRETATION AND VISITOR SERVICES, 1970-2009

A. SUBSERIES A: ADMINISTRATIVE RECORDS, 1970-2009

B. SUBSERIES B: REFERENCE MATERIALS, 1978-2008

C. SUBSERIES C: REPORTS, 1975-2008

D. SUBSERIES D: SPECIAL EVENTS, 1982-2007

E. SUBSERIES E: VISITOR SERVICES, 1996-2008

IV. SERIES IV: CONSTRUCTION, MAINTENANCE, AND FACILITIES
MANAGEMENT, 1965-2008

A. SUBSERIES A: GENERAL RECORDS, 1979-2008

B. SUBSERIES B: RECONSTRUCTION OF FORT STANWIX AND PROJECT
RECORDS, 1965-2008

V. SERIES V: WILLETT CENTER DESIGN AND CONSTRUCTION RECORDS, 1993-
2008

A. SUBSERIES A: ADMINISTRATIVE RECORDS, 1993-2007

1. SUB-SUBSERIES 1: ARCHEOLOGICAL INVESTIGATIONS AND
COMPLIANCE DOCUMENTS, 1997-2007

2. SUB-SUBSERIES 2: MANAGEMENT RECORDS, 1993-2006

B. SUBSERIES B: CULTURAL RESOURCES MANAGEMENT RECORDS, 1994-2008

C. SUBSERIES C: INTERPRETATION/EXHIBIT PLANNING AND DESIGN, 1995-
2007

D. SUBSERIES D: DESIGN AND CONSTRUCTION RECORDS, 1999-2008

VI. SERIES VI: DIGITAL RECORDS, 1992-2007

A. SUBSERIES A: COMPUTER DISKS AND COMPACT DISCS, 1992-2007

B. SUBSERIES B: ZIP DISKS, 1997-2007

SERIES DESCRIPTIONS

I. SERIES I: ADMINISTRATIVE RECORDS, 1967-2012

Organized into four subseries: Subseries A, Central Files; Subseries B, Management and Planning Documents; Subseries C, Superintendent's Office Records; and Subseries D, Reports.

The records document the administrative functions of Fort Stanwix National Monument. There are records detailing the planning of the fort reconstruction (1974-1978), interpretive planning and media, management of the archeological collection, partnerships with civic and interrelated organizations, and the maintenance and preservation of park resources.

A. SUBSERIES A: CENTRAL FILES, 1975-2008

Arranged by alpha-numeric code, as specified in NPS Records Disposition Manual (NPS-19, Appendix B). Records are grouped into the following categories: "A" files: Administration; "C" files: Concessions; "D" files: Development and Maintenance; "F" files: Fiscal; "H" files: History and Archaeology; "K" files: Interpretation and Information; "L" files: Lands and Recreation; "N" files: Natural and Social Sciences; "P" files: Personnel; "S" files: Supplies, Procurement, and Property; "W" files: Laws and Legal Matters; "Y" files: Fire Management.

Permanent coded files created during administrative functions, including correspondence, reports, memoranda, minutes, news releases, organization charts, permits, proposals, inventories, and contracts. This subseries contains correspondence regarding National Park Service initiatives, interpretive programs, and park planning activities. Principle correspondents include: the park superintendent, division chiefs, The Northeast Regional Office, regional directors, Harper's Ferry Center, and the Washington Area Service Office (WASO).

B. SUBSERIES B: MANAGEMENT AND PLANNING DOCUMENTS, 1967-2009

Arranged alphabetically by title and thereunder chronologically.

Reports, plans, maps, drawings, correspondence, spreadsheets, drafts, transcripts, newsletters, handwritten notes, compact discs, and computer disks. The records in this subseries document the planning, design, development, execution, and evaluation of various park projects and initiatives. The reports include: General Management Plan and Environmental Impact Statement, Resource Management Plan, Master Plan,

Administrative History Report, Advanced Design and Cost Study, Business Plan, Comprehensive Design Report, Operations Evaluation, Statements for Management, and Superintendent's Compendium among others. There are several compilations of documents and reports regarding the establishment and development of Fort Stanwix National Monument.

C. SUBSERIES C: SUPERINTENDENT'S OFFICE RECORDS, 1970-2012

Arranged chronologically.

Correspondence, reports, memoranda, news releases, fiscal statements, invoices, spreadsheets, graphs, maps, surveys, organization charts, handwritten notes, computer disks, zip disks, and compact discs. This subseries contains records from the office of the superintendent concerning park management. Subjects include budget formulation, the combined call, project planning, and resource sharing activities amongst members of the Upstate New York Sub-cluster. There is compliance documentation for the Government Performance and Results Act (GPRA) and the Accountability, Continual Improvement, Training (ACT) program. In addition, there are records for natural resources management and related initiatives.

This subseries is described at the file unit level (see File Unit Description).

D. SUBSERIES D: REPORTS, 1973-2007

Arranged alphabetically by title and thereunder chronologically.

Reports, memoranda, and compact discs. Subjects of reports include: City of Rome municipal planning, health and safety issues, trails and recreation, traffic and transportation studies. The reports are authored by the National Park Service, City of Rome, Federal Highway Administration, United States Department of Transportation, architecture and engineering firms, and partnerships with universities.

II. SERIES II: CULTURAL RESOURCES MANAGEMENT RECORDS, 1923-2008

Organized into twelve subseries: Subseries A: Administrative History; Subseries B, American Battlefield Protection Program; Subseries C, Archeological Records; Subseries D, Collections Management Records; Subseries E, Cultural Landscapes Inventory; Subseries F, Ethnography Projects; Subseries G, Historic Sites/Structures/Furnishing Records; Subseries H, Native American Graves Protection and Repatriation Act; Subseries I, Newspaper and Press Clippings; Subseries J, Partnerships; Subseries K, Still Images; and Subseries L, Subject Files.

This series contains records created by the park's cultural resources management division. Included are records for the management, preservation, and protection of the archeological collection as well as various initiatives and special studies undertaken to preserve the stories of the military, political, and cultural events that occurred at the site of Fort Stanwix.

All subseries and sub-subseries are described at the file unit level (see File Unit Description) with the exception of Subseries I, Newspaper and Press Clippings.

A. *SUBSERIES A: ADMINISTRATIVE HISTORY, 1923-2008*

Organized into two sub-subseries: Sub-subseries 1, Project Files; and Sub-subseries 2, Research and Background Files.

This subseries contains records created during the writing of "Reconstructing the Past, Partnering for the Future: An Administrative History of Fort Stanwix National Monument," by Joan M. Zenzen. The administrative history was created to inform park managers, park service personnel, and interested readers about the origin and evolution of Fort Stanwix National Monument.

1. *SUB-SUBSERIES 1: PROJECT FILES, 1986-2008*

Arranged chronologically.

Correspondence, memoranda, reports, news clippings, drafts, contracts, invoices, release agreements, transcripts, audio cassettes, computer disks, and compact discs. The records document the management, planning, research, editing, and commentary created during the project. There are oral history interviews of park personnel and others involved in park planning, interpretation, and visitor services. These interviews are recorded on audio cassettes and transcribed.

2. *SUB-SUBSERIES 2: RESEARCH AND BACKGROUND FILES, 1923-2007*

Arranged alphabetically.

Reports, memoranda, news clippings, legislation, and compact discs. The records are the compiled research efforts that author Zenzen created in order to write the administrative history. In most cases park reports, planning documents, memoranda, and newspaper clippings are photocopies.

B. *SUBSERIES B: AMERICAN BATTLEFIELD PROTECTION PROGRAM (ABPP), 1990-2005*

Arranged alphabetically by subject and thereunder chronologically.

Surveys, correspondence, reports, monographs, bibliographies, news releases, logs, drafts, memoranda of agreement, maps, photographs, computer disks, zip disk, and compact discs. The American Battlefield Protection Program (ABPP) is a National Park Service program designed to identify, document, and map American battlefields. The goal of the battlefield survey program is to collect baseline information on the location's condition and identify threats to the landscape and its component resources for purposes of education and preservation. This subseries includes battlefield surveys for Fort Stanwix and associated historic properties, Oneida Castle, and Oriskany.

C. SUBSERIES C: ARCHEOLOGICAL RECORDS, 1965-2008

Organized into in two sub-subseries: Sub-subseries 1, Administrative Records; and Sub-subseries 2, Project Records.

This series contains records on the management, preservation, and protection of the Fort Stanwix archeological collection. Archeological excavations conducted during the 1960s and early 1970s uncovered the main features of the fort, along with many 19th and 20th century features associated with buildings that had been constructed over the ruins. The collections, including archives, number approximately 450,000 items pertaining to both the 18th century fort occupation (1758-1781) and the 19th and 20th century City of Rome, NY (1796-1970).

1. SUB-SUBSERIES 1: ADMINISTRATIVE RECORDS, 1971-2008

Arranged chronologically.

Correspondence, memoranda, reports, handwritten notes, monographs, permits, spreadsheets, organization charts, news clippings, maps, drawings, and computer disks. This subseries includes records on the permit process, research findings and notes, inventories, compliance and regulations, and reports on the collection.

2. SUB-SUBSERIES 2: PROJECT RECORDS, 1965-2008

Arranged chronologically.

Memoranda, reports, correspondence, field notes, maps, drawings, architectural plans, inventories, news clippings, photographs, slides, negatives, and computer disks. This subseries contains records created in conjunction with archeological excavations, cataloging projects, and documentation of the collection. Included is the report "Casements and Cannonballs: Archeological Investigations at Fort Stanwix National Monument," which details the military archeology of the fort.

D. SUBSERIES D: COLLECTIONS MANAGEMENT RECORDS, 1963-2008

Organized into three sub-subseries: Sub-subseries 1, Administrative Records; Sub-subseries 2, Plans and Reports; and Sub-subseries 3, Project Records.

This subseries contains records related to the Fort Stanwix National Monument museum collection of approximately 485,000 artifacts and historic archival items. With the reconstructed fort, the museum collection is preserved to tell the story of events that transpired at and around the site during the Colonial Period and the American Revolutionary War. Of the total collection, approximately 45,000 artifacts have been recovered from the period of primary significance for the park. The collection is stored, and portions are displayed, in The Marinus Willett Collections Management and Education Center.

1. SUB-SUBSERIES 1: ADMINISTRATIVE RECORDS, 1963-2008

Arranged chronologically.

Correspondence, memoranda, handwritten notes, reports, monographs, logs, inventories, invoices, news clippings, photographs, computer disks, and compact discs. This sub-subseries contains records on artifacts, environmental controls and monitoring, exhibits, conservation, research subjects, and logs recording collection related events.

2. SUB-SUBSERIES 2: PLANS AND REPORTS, 1983-2008

Arranged chronologically.

Reports, surveys, memoranda, drafts, correspondence, handwritten notes, spreadsheets, architectural plans, and computer disks. This sub-subseries contains collection condition surveys; collection management plans; collections management reports; Museum Collection and Exhibit Housekeeping and Preservation Plan; Museum Collection Curatorial Facility Plan; Museum Collections Emergency Operations Plan; Scope of Collection Statement; and Summary Reports: Park Collections Management Program among others.

3. SUB-SUBSERIES 3: PROJECT RECORDS, 1979-2008

Arranged alphabetically by project name and thereunder chronologically.

Correspondence, memoranda, contracts, invoices, spreadsheets, reports, drawings, floor plans, handwritten notes, and compact discs. This sub-subseries contains records for Archival Records Typing Project, Artifact Labeling Project, cataloging projects, Collection Management Project, Collections Stabilization Project, Cultural Resources Bibliography, exhibit rehabilitation, Hearth Exhibit, and Technical Assistance Project to rehouse portions of the archeological collection.

E. *SUBSERIES E: CULTURAL LANDSCAPES INVENTORY, 1993-2006*

Arranged chronologically.

Reports, memoranda, correspondence, cooperative management agreements, project agreements, maps, drafts, photographs, slides, computer disks, zip disks, and compact discs. The Cultural Landscapes Inventory is a comprehensive inventory of all culturally and historically significant landscapes within the National Park System. The inventory documents the location, description, condition, historical development, and current management of the landscape based on criteria established by the National Register of Historic Places. Included are Cultural Landscape Inventories for Fort Stanwix (1993, 2000) and a Cultural Landscape Report for Oriskany Battlefield, a New York State Historic Site partnered with the National Park Service through a cooperative management agreement.

F. *SUBSERIES F: ETHNOGRAPHY PROJECTS, 1988-2007*

Arranged alphabetically by project title and thereunder chronologically.

Correspondence, reports, contracts, news clippings, maps, drafts, handwritten notes, news releases, computer disks, and zip disks. The National Park Service conducts ethnographic research on contemporary American Indians and other peoples with traditional ties to specific park units in order to develop and implement culturally appropriate resources management strategies. This subseries includes two reports by author Joy A. Bilharz on Mohawk Valley Battlefield Ethnography: "A Place of Great Sadness," (1998) and "The 'Western Indians' and Mississaugus," (2002). In addition, there are records on Section 106 compliance, Native American legal issues, background on the National Park Service Ethnography Program, and military re-enactments.

G. *SUBSERIES G: HISTORIC SITES/STRUCTURES/FURNISHINGS RECORDS, 1962-2006*

Arranged alphabetically by subject and thereunder chronologically.

Reports, drawings, memoranda, correspondence, drafts, news clippings, and maps. This subseries contains the reports: "A Furnishing Plan for the Reconstruction of Fort Stanwix

at the Oneida Carrying Place, New York,” “Fort Stanwix History, Historic Furnishing, and Historic Structure Report,” “Historic Furnishing Study,” “Historic Structure Report, Architectural Data Section on the Reconstruction of Fort Stanwix (Part I and II),” “History of a Nineteenth Century Urban Complex on the Site of Fort Stanwix, Selections from the Historic American Buildings Survey,” and “The Construction and Military History of Fort Stanwix.” There are National Register of Historic Places nomination forms for Fort Stanwix, Oriskany Battlefield, and Rome, New York area historic buildings. In addition, there are National Survey of Historic Sites and Buildings forms for Fort Stanwix and Oriskany Battlefield. There are also records on the List of Classified Structures and the National Historic Landmarks Program, including a photocopy compilation of memoranda and correspondence on the establishment and development of Fort Stanwix.

H. SUBSERIES H: NATIVE AMERICAN GRAVES PROTECTION AND REPATRIATION ACT (NAGPRA), 1975-2005

Arranged chronologically.

Correspondence, reports, legislation, news releases, news clippings, handwritten notes, and computer disks. This subseries contains records on compliance for the Native American Graves Protection and Repatriation Act, including a “Protocol between Fort Stanwix National Monument and the Oneida Indian Nation,” regarding funerary objects found during archeological investigations.

I. SUBSERIES I: NEWSPAPER AND PRESS CLIPPINGS, 1927-2004

Arranged chronologically.

This series contains newspaper clippings collected by park personnel, including Superintendent Mike Caldwell, and a news clipping service. In addition to individual articles the records include special sections and issues, such as the Daily Sentinel, Bicentennial Issue. The newspapers include: Daily Sentinel (Rome), The Observer-Dispatch (Utica), The Daily Press (Utica), The Syracuse Herald-Journal, The Post Standard (Syracuse), The Syracuse Herald American, The Times Union (Albany), Buffalo News, and the New York Times. Among the subjects collected are articles on: Fort Stanwix National Monument, National Park Service, special events and holidays, The Erie Canal National Heritage Corridor, Erie Canal Village, Oriskany Battlefield State Historic Park, The Marinus Willett Collections Management and Education Center, Oneida Indian Nation, Iroquois Indians, Griffiss Air Force Base and Rome Laboratory, The Rome Historical Society, local economy, Rome area businesses, tourism, Rome area development, Department of Housing and Urban Development, New York State historic sites, National Register of Historic Places, Niagara Falls National Heritage Area, trails, and editorials.

J. SUBSERIES J: PARTNERSHIPS, 1962-2008

Arranged alphabetically by institution/organization and thereunder chronologically.

Correspondence, memoranda, reports, legislation, cooperative agreements, brochures, news releases, news clippings, maps, handwritten notes, drafts, transcripts, photographs, computer disks, and compact discs. This subseries contains records on organizations and institutions which share resources, goals, and common interests with Fort Stanwix National Monument and the National Park Service. The partners, both formal and informal, include: Canal Corridor Initiative, The Erie Canal National Heritage Corridor and the New York State Canal System, Mohawk Valley Heritage Corridor, the Oneida Indian Nation, Oriskany Battlefield State Historic Park, Revolutionary War historic sites, The Northern Frontier Project and special resource study, and The Underground Railroad unit of the National Park Service.

K. SUBSERIES K: STILL IMAGES, 1957-2007

Arranged alphabetically by subject.

Photographs, slides, negatives, invoices, handwritten notes, an audio cassette, and compact discs. This subseries contains visual records of the reconstructed fort, park grounds, park buildings and surrounding structures, interpretive programs, living history program, reenactments, educational presentations, special events, museum exhibits, construction and maintenance projects, archeological excavations, visitors, volunteers, and park employees.

See also Series III, Subseries D, Special Events for additional records associated with the park's special events.

L. SUBSERIES L: SUBJECT FILES, 1964-2007

Arranged alphabetically by subject and thereunder chronologically.

Monographs, guides, reports, news clippings, maps, correspondence, memoranda, drafts, transcriptions, spreadsheets, handwritten notes, news releases, microfiche, computer disks, and compact discs. This subseries contains records related to the management of Fort Stanwix's cultural resources and to the stories associated with the military, political, and cultural events that occurred at the site. The records include historical chronologies; historical maps; historical reference and research materials; background information on historic objects and artifacts; historic and current research on events, issues, and relationships with the Iroquois Indians and related Indian tribes; and federal, state, and local historical initiatives.

See also Series III: Interpretation and Visitor Services, Subseries B: Reference Materials.

III. *SERIES III: INTERPRETATION AND VISITOR SERVICES, 1962-2009*

Organized into five subseries: Subseries A, Administrative Records; Subseries B, Reference Materials; Subseries C, Reports; Subseries D, Special Events; and Subseries E, Visitor Studies.

This series contains records created by the park's interpretation and visitor services division. Included are records on interpretive planning, special events, reenactments, educational programs, museum exhibits, interpretive media, wayside exhibits, retail operations, and visitor studies. The records document the interpretive division's mission of telling the nationally significant military, political, and cultural events that occurred at the site through educational and interpretive programs.

A. *SUBSERIES A: ADMINISTRATIVE RECORDS, 1970-2009*

Arranged chronologically.

Correspondence, memoranda, reports, guides, brochures, maps, handwritten notes, drawings, architectural plans, mechanical drawings, graphics, contracts, spreadsheets, news clippings, news releases, photographs, negatives, compact discs, and DVD's. The subseries has records on interpretive planning, special events, interpretive media, exhibits, waysides, special use permits, Eastern National retail operations, and staffing. The Chief of Visitor Services, Michael Kusch, printed his email correspondence (2002-2006) which include records on the planning, design, and development of the Marinus Willett Collections Management and Education Center (see also Series V: Willett Center Design and Construction Records).

B. *SUBSERIES B: REFERENCE MATERIALS, 1962-2008*

Arranged alphabetically by subject.

Reports, monographs, correspondence, news clippings, handwritten notes, graphics, legislation, and maps. This subseries includes records on interpretive programs, educational materials, historical reference and research materials, and training materials, including "Training Manual: Fort Stanwix Garrison." In addition, there are records on research and information requests (1995-2008).

See also Series II: Cultural Resources Management Records, Subseries L: Subject Files.

C. *SUBSERIES C: REPORTS, 1975-2008*

Arranged alphabetically by title and thereunder chronologically.

Reports, memoranda, correspondence, drafts, handwritten notes, spreadsheets, and computer disks. This subseries contains Long Range Interpretive Plans; Interpretive Prospectus; Interpretive Program Summary, annual plans, program reports, narratives, and statements for interpretation and visitor services; Servicewide Interpretive Reports; and a Vision Statement. There is a draft report "Guidelines for Developing Exhibits and Media at Fort Stanwix National Monument," by Chief of Visitor Services, Mike Kusch. In addition, there are National Park Service reports on interpretive resources and planning.

D. SUBSERIES D: SPECIAL EVENTS, 1982-2007

Arranged chronologically.

Memoranda, correspondence, news clippings, news releases, reports, handwritten notes, cassette tapes, transcriptions, video tape, computer disks, and compact discs. Includes records on: The Bicentennial of the Treaty of Fort Stanwix (1784-1984); The National Park Service Commemoration Initiative for the 225th Anniversary of the American Revolution; Commemoration of the 225th Anniversary of the Siege of Fort Stanwix; Honor America Days; 250th Anniversary of the French and Indian War; French and Indian War Reenactment at Erie Canal Village, Destruction of Fort Bull; and other commemorations, anniversaries, and reenactment activities.

See also Series II, Subseries K, Still Images for photographs, slides, and negatives of the park's special events.

E. SUBSERIES E: VISITOR SERVICES, 1996-2008

Arranged chronologically.

Reports, correspondence, spreadsheets, surveys, and a compact disc. Includes visitor survey cards and data reports, visitor statistics, fee collection statistics, and the "Visitor Services Project: Visitor Study."

IV. SERIES IV: CONSTRUCTION, MAINTENANCE, AND FACILITIES MANAGEMENT, 1965-2008

Organized into two subseries: Subseries A, General Records; and Subseries B, Reconstruction of Fort Stanwix and Project Records.

This series contains records created during the reconstruction of Fort Stanwix National Monument and its continued maintenance and upkeep by the park's Facilities and Maintenance Division. The records include construction, rehabilitation, and maintenance efforts for the park's buildings, grounds, and trails.

This series is described at the file unit level (see File Unit Description).

A. SUBSERIES A: GENERAL RECORDS, 1979-2008

Arranged chronologically.

Memoranda, correspondence, reports, spreadsheets, architectural plans, and a compact disc. This subseries includes records on maintenance planning, environmental controls, security systems, accessibility issues, pest management, grounds maintenance, and staffing. Also included is the "Preventative Maintenance Plan for Fort Stanwix."

B. SUBSERIES B: RECONSTRUCTION OF FORT STANWIX AND PROJECT RECORDS, 1965-2008

Arranged alphabetically by project name and thereunder chronologically.

Architectural plans, mechanical drawings, contracts, reports, correspondence, memoranda, spreadsheets, landscaping plans, drawings, and manuals. This subseries includes records on the reconstruction of the fort, redesign of the maintenance facility, rehabilitation projects, roadwork, sidewalks, and trails. There are the National Park Service project reports, "The Reconstruction of Fort Stanwix, Specifications (Phase I and II)." In addition, the reconstruction records include documentation on timbers, concrete, landscaping, nursery stock, environmental controls, electrical, plumbing, doors, windows, roofing, fixtures, fire prevention, safety features, parking, roads, security, hardware, and phones. There are construction, planning, development, and design records with the general contractor, B.S. McCarey Company; architects/engineers, Duryea and Wilhelmi; architects/engineers, Day & Zimmerman Associates; mechanical constructors, O'Shea Associates; and various subcontractors. The records include daily contractor diaries, concrete test reports, soil test reports, change orders, invoices, and completion reports.

V. SERIES V: WILLETT CENTER DESIGN AND CONSTRUCTION RECORDS, 1993-2008

Organized into 4 subseries: Subseries A, Administrative Records; Subseries B, Cultural Resources Management Records; Subseries C, Interpretation/Exhibit Planning and Design; and Subseries D, Design and Construction Records.

The records pertain to the management, planning, design, and construction of the Marinus Willett Collections Management and Education Center. Included are records of

archeological investigations, compliance documents, environmental assessments, financial planning, site surveys, collections management requirements, museum design, interpretive exhibits, architectural plans, and construction specifications.

Additional records on the records on the planning, design, and development of the Marinus Willett Collections Management and Education Center can be found in the printed email correspondence of the Chief of Visitor Services, Michael Kusch (Series III: Interpretation and Visitor Services, Subseries A: Administrative Records).

A. SUBSERIES A: ADMINISTRATIVE RECORDS, 1993-2007

Organized into 2 sub-subseries: Sub-Subseries 1, Archeological Investigations and Compliance Documents and Sub-Subseries 2, Superintendent's Records.

1. SUB-SUBSERIES 1: ARCHEOLOGICAL INVESTIGATIONS AND COMPLIANCE DOCUMENTS, 1997-2007

Arranged chronologically.

Archeological reports, correspondence, permits, memoranda, press releases, newspaper clippings, box lists of artifacts, maps, and cross sections. The records include Section 106 and 110 compliance documentation pursuant to the National Historic Preservation Act. There are several reports detailing the archeological investigations by Hartgen Archeological Associates Inc. and Lone Tree Archeology and Environmental Inc.

2. SUB-SUBSERIES 2: MANAGEMENT RECORDS, 1993-2006

Arranged chronologically.

Reports, correspondence, minutes, invoices, handwritten notes, schedules, agreements, newspaper clippings, press releases, compact discs, cassettes, and a VHS videotape. Includes: Site Analysis, Value Analysis Study, Program Report, Value Analysis Report, Schematic Design Report, and Environmental Assessment. There are records on funding, costs, and grants. Several sites for the Marinus Willett Center were studied in areas adjacent to FOST and various alternatives were considered in planning and design.

B. SUBSERIES B: CULTURAL RESOURCES MANAGEMENT RECORDS, 1994-2008

Arranged chronologically.

Correspondence, contracts, memoranda, handwritten notes, charts, floor plans, and computer disks. The records detail design, storage, environmental, and security requirements for the FOST collection. Includes records on conservation treatments, artifacts, and preparation for the collection move to the Willett Center.

C. SUBSERIES C: INTERPRETATION/EXHIBIT PLANNING AND DESIGN, 1995-2007

Arranged alphabetically by subject and thereunder chronologically.

Architectural plans, mechanical drawings, reports, graphics, illustrations, correspondence, handwritten notes, inventories, photographs, computer disks, and compact discs.

The records document the planning, management, design, and construction of the Willett Center interpretive displays, museum exhibits, graphics, video, wayside panels, bookstore, and public accessibility features. There are several reports from Haley Sharpe Design Limited including: Final Plan Package, Final Exhibit Plan, Concept Design Proposal, Revised Concept Design Proposal, Digital Graphic Layouts, Drawing List, Object Sheet Proformas, Interpretive Scheme Options, and Wayside Concept Plan. Records include documentation on the appraisal and selection of collection artifacts for display.

D. SUBSERIES D: DESIGN AND CONSTRUCTION RECORDS, 1999-2008

Arranged chronologically.

Architectural plans, mechanical drawings, cross sections, spreadsheets, landscaping plans, reports, contracts, correspondence, minutes, and maps. The Project Specification Reports detail all aspects of construction including: site preparation, landscaping, building materials, furnishings, mechanical, electrical, finishes, doors, and windows. The records include contracts, correspondence, and minutes with the general contractor, Structural Associates Inc.; engineering firm, PBS&J; architects, Einhorn, Yaffee, Prescott; and various subcontractors.

VI. SERIES VI: DIGITAL RECORDS, 1992-2007

Organized into two subseries: Subseries A, Computer Disks and Compact Discs; and Subseries B, Zip Disks.

Computer disks, compact discs, and zip disks containing records on park management, park projects, planning documents, interpretation programs, park administration, and correspondence. A portion of these disks were created as backups for digital files on park computers.

A. *SUBSERIES A: COMPUTER DISKS AND COMPACT DISCS, 1992-2007*

Arranged alphabetically by subject.

Computer disks and compact discs. This subseries contains digital records on Accountability, Continual Improvement, Training (ACT) program; Archeological Sites Management Information System (ASMIS); park personnel emails; combined call/budget; collections management; park programs and partnerships; park projects and planning; general management plans; Geographic Information Systems (GIS); Government Performance and Results Act (GPRA); National Park Service initiatives; resource management plans; strategic plans; promotional materials; and audio-visual materials, including photographs.

B. *SUBSERIES B: ZIP DISKS, 1997-2007*

Arranged alphabetically by subject.

This subseries contains digital records on administrative history, American Battlefield Protection Program (ABPP), archeology, collection management, combined call/budget, park projects and planning, Geographic Information Systems (GIS), Government Performance and Results Act (GPRA), historical resources, management initiatives, park programs and partnerships, National Park Service initiatives, resources management, and superintendent files.

FILE UNIT DESCRIPTIONS

SERIES I: ADMINISTRATIVE RECORDS, 1967-2012

SUBSERIES C: SUPERINTENDENT'S OFFICE RECORDS, 1970-2012

0001. READING FILES, 1970-1971

Correspondence, memoranda, and reports regarding the management, planning, budgeting, and staffing for the archeological explorations at Fort Stanwix. Includes records on the early planning, research, and development for FOST.

0002. READING FILES, ORGANIZATION, SPINE LABELS, 1970-2012

Notes regarding the original organization of the Reading Files, including a note indicating that the 1977 Reading Files are missing.

0003. READING FILES, 1972-1973

Correspondence, memoranda, and reports regarding the management, planning, budgeting, and staffing for the archeological explorations at Fort Stanwix. Includes records on the early planning, research, and development for FOST. In addition, there are records concerning the writing of the final archeological report.

0004. READING FILES, 1973-1974

Correspondence and memoranda pertaining to the planning, management, and preparation for the reconstruction of Fort Stanwix and the development of FOST.

0005. MEADOW GRASS, REFERENCES IN MANAGEMENT PLANNING DOCUMENTS, 1973-1999

A compilation of excerpts from park planning reports making reference to the landscaping at FOST, specifically to the historic existence of a meadow.

0006. READING FILES, 1975-1976

Correspondence, memoranda, and reports from the office of the acting superintendent, pertaining to the planning, management, and development of FOST. Includes records on the reconstruction of Fort Stanwix.

0007. READING FILES, 1976

Correspondence, memoranda, and an organization chart from the office of the superintendent. Includes records on interpretive programs, park reports, park management, exhibits, staffing, brochures, and finances.

0008. OPERATIONS MANAGEMENT: PROJECTS, DEVELOPMENT, AND FINANCIAL, 1977-1983

Memoranda, program authorizations, spreadsheets, project statements, and reports pertaining to park management, project planning, staffing, maintenance, and financial planning. Includes the report "Outline of Planning Requirements, Fort Stanwix National Monument."

0009. READING FILES, 1978

Correspondence, memoranda, schedules, and reports from the office of the superintendent. Includes records on interpretive programs, park management, finances, staffing, maintenance, museum exhibits, and safety.

0010. ENERGY CONSUMPTION AT FORT STANWIX (FISCAL YEAR 1979), GRAPH, 1979

A graph plotting monthly energy consumption at FOST.

0011. READING FILES, 1979

Correspondence, memoranda, and reports from the office of the superintendent. Includes records on maintenance, park management, interpretive programs, finances, special events, museum exhibits, park projects, brochures, staffing, and visitation.

0012. READING FILES, 1980

Correspondence, memoranda, news releases, role and function statements, and reports from the office of the superintendent. Includes records on staffing, park management, finances, visitation, special events, safety, park projects, and interpretation programs.

0013. READING FILES, 1981

Correspondence, memoranda, reports, and a news release from the office of the superintendent. Includes records on staffing, finances, park management, park projects, visitation, maintenance, special events, and interpretation programs.

0014. READING FILES, 1981-1982

Correspondence, memoranda, spreadsheets, role and function statements, a news release, and reports from the office of the superintendent. Includes records on park projects, park management, finances, maintenance, staffing, interpretive programs, special events, energy conservation, and museum exhibits.

0015. MEDIA NOTES, THE ROLE OF FORT STANWIX AS A UNIT OF THE NATIONAL PARK SERVICE, 1982

The "Miscellaneous Media Notes," report regarding the mission of Fort Stanwix and annual visitation patterns.

0016. READING FILES, 1982

Correspondence, memoranda, an organization chart, news releases, and reports from the office of the superintendent. Includes records on park management, security, staffing, interpretive programs, special events, finances, park projects, National Historic Landmarks, visitation, maintenance, and brochures. In addition, there is the report "Annual Statement for Interpretation and Visitor Services for Fort Stanwix National Monument (1982)."

0017. READING FILES, 1982-1983

Correspondence, memoranda, minutes, and reports from the office of the superintendent. Includes records on interpretive programs, special events, visitation, maintenance, finances, staffing, park projects, park management, park reports, meetings, and safety.

0018. READING FILES, 1983

Correspondence, minutes, news releases, minutes, and reports from the office of the superintendent. Includes records on interpretive programs, park management, staffing, park projects, finances, maintenance, safety, meetings, and special events.

0019. READING FILES, 1984

Correspondence, memoranda, minutes, and reports from the office of the superintendent. Includes records on park management, staffing, safety, interpretive programs, special events, park projects, finances, maintenance, law enforcement, training, and park reports. In addition, there are records concerning the Bicentennial of the Treaty of Fort Stanwix.

0020. READING FILES, 1985

Correspondence, memoranda, minutes, and reports from the office of the superintendent. Includes records on staffing, interpretive programs, safety, park management, special events, maintenance, park projects, finances, law enforcement, and park reports.

0021. READING FILES, 1986

Correspondence, memoranda, minutes, and reports from the office of the superintendent. Includes records on special events, interpretative programs, staffing, park projects, finances, meetings, park management, maintenance, park reports, tourism, brochures, energy conservation, museum exhibits, training, and safety. In addition, there are records concerning the Tenth Anniversary of FOST.

0022. SPECIAL EVENTS AND USES OF GOVERNMENT OWNED PROPERTY, 1986

A report on the promotion of cooperative research based on National Park Service cultural resources management policies. Includes handwritten notes on the use of government owned property for special events.

0023. VISITATION HISTORY (1976-1986), 1986

Graphs and a spreadsheet with statistics on visitation from 1976-1986.

0024. READING FILES, 1987

Correspondence, memoranda, minutes, and reports from the office of the superintendent. Includes records on special events, interpretative programs, park management, safety, financing, staffing, tourism, brochures, maintenance, energy conservation, and training.

0025. READING FILES, 1988

Correspondence, memoranda, minutes, and reports from the office of the superintendent. Includes records on park projects, staffing, safety, park management, maintenance, interpretative programs, special events, finances, security, and energy conservation.

0026. READING FILES, 1989

Correspondence, memoranda, and reports from the office of the superintendent. Includes records on park management, interpretive programs, security, park projects, finances, safety, staffing, special events, maintenance, and training.

0027. NEW YORK STATE THRUWAY SIGNAGE, TOURISM, 1989-2004

Correspondence, legislation, memoranda, reports, guides, and news clippings pertaining to the creation of improved signage for Fort Stanwix National Monument. Includes a resolution of support for signage on the New York State Thruway from the Rome Common Council. In addition, there are records from the New York State Thruway Authority regarding the addition of signage for Fort Stanwix at exit #32 on the New York State Thruway.

0028. TOXIC CHEMICALS, CORRESPONDENCE REGARDING POTENTIAL EMPLOYEE EXPOSURE, 1989

A printed email regarding an inquiry from a doctor about the potential exposure of FOST employees to toxic chemicals.

0029. READING FILES, 1990

Correspondence, memoranda, and reports from the office of the superintendent. Includes records on park projects, park management, staffing, finances, maintenance, special events, and safety.

0030. READING FILES, 1991

Correspondence, memoranda, and reports from the office of the superintendent. Includes records on staffing, park management, security, safety, park projects, finances, and special events.

0031. TRIP REPORTS, ENERGY CONCERNS, GEORGE WRIGHT SOCIETY, 1991-1992

Two trip reports, the first regarding a meeting of the George Wright Society on science and resources management; the second pertains to energy concerns and future energy needs at Women's Rights National Historic Site and Fort Stanwix National Monument.

0032. ZONING, CITY OF ROME, 1992-1999

A compilation of reports, newsletters, legislation, and a map pertaining to zoning in the city of Rome and New York State.

0033. NATURAL RESOURCES ASSESSMENT PROCESS, 1994-2001

Memoranda, correspondence, and a report on the Natural Resources Assessment Process (R-MAP) for Fort Stanwix National Monument. Includes drafts of the report and instructions on creating a park profile.

0034. UPSTATE SUB-CLUSTER GOVERNANCE, 1994-2004

Correspondence, memoranda, briefing statements, spreadsheets, by-laws, minutes, organization charts, handwritten notes, legislation, drafts, and reports regarding meetings and planning for resource sharing initiatives at National Park Service units in the Upstate New York Sub-Cluster.

0035. LEGISLATION RELEVANT TO NATIONAL PARKS, 1995-2002

Reports, memoranda, news releases, and spreadsheets regarding legislative initiatives for the National Park Service.

0036. FEDERAL FACILITY PROFILE, SECURITY, 1996

The Federal Facility Profile for the fort and maintenance facility at Fort Stanwix National Monument. The reports detail the security features of the site.

0037. PROJECT PRIORITIES, 1996-1997

Reports, spreadsheets, project statements, drafts, and handwritten notes pertaining to the prioritization of park projects.

0038. INVESTIGATOR'S ANNUAL REPORTS, 1996-1999

Memoranda, correspondence, reports, instructions, and computer disks regarding annual reports for investigators conducting research at FOST.

0039. NEWS RELEASES, 1996-2002

A compilation of news releases from Fort Stanwix National Monument. Includes correspondence and schedules for special events.

0040. OPERATIONS FORMULATION SYSTEM (FISCAL YEAR 1999), 1997

Memoranda, correspondence, news clippings, and spreadsheets regarding the Operations Formulation System database.

0041. PARK WATCH PROGRAM, 1997

Correspondence, news clippings, drafts, legislation, a news release, and reports concerning park watch programs for the protection of cultural resources.

0042. STATUS OF PARK'S WORK PLAN, 1997

The report "Status of the Park's Work Plan," regarding the progress of various park projects.

0043. COMBINED CALL, 1997-1998

Project statements/proposals, correspondence, memoranda, invoices, spreadsheets, reports, drafts, handwritten notes, transcriptions, and computer disks pertaining to the combined funding call for the Northeast Region.

0044. CULTURAL RESOURCE PRESERVATION PROGRAM, COMPLETION REPORT, 1997-1999

Correspondence, completion reports, spreadsheets, and a computer disk regarding the submission of completion reports for cultural resources projects. Includes the report "Northeast Region, Cultural Resources, Fiscal Year 1998 Accomplishment Report," which lists park projects by site, project title, and cost for the fiscal year.

0045. GOVERNMENT PERFORMANCE AND RESULTS ACT, BASELINE TARGET (FISCAL YEAR 1999), 1997-1999

Correspondence, reports, spreadsheets, and handwritten notes pertaining to costs, budgeting, and financial planning for FOST.

0046. PARK MISSION AND SIGNIFICANCE STATEMENTS, REVISION, 1997-1999

A revised "Park Mission and Significance Statement." Includes drafts with annotations.

0047. SUPERINTENDENT'S WEEKLY REPORTS AND CORRESPONDENCE, 1997-2001

Superintendent's weekly reports and correspondence from the office of the superintendent. Includes records on park management, finances, and park projects/planning. In addition there are drafts of reports and a news clipping.

0048. ACCOUNTABILITY CORE TEAM (ACT) REPORT, COMMENTS, 1998

The report "National Park Service, Northeast Region Management System, Accountability Core Team (ACT) Report," regarding performance standards and best practices. Includes review comments and handwritten notes.

0049. ADMINISTRATIVE PROCEDURES FOR CHARGE CARD TRANSITION, 1998

A memorandum on administrative procedures to be used during a transition towards the use of new credit cards.

0050. NATIONAL HERITAGE AREAS, SUPPORT STATEMENT, 1998

A draft of the report "Enhancing Heritage Conservation and Helping Heritage Areas in the Northeast Region."

0051. GOVERNMENT PERFORMANCE AND RESULTS ACT, 1998-1999

Spreadsheets, schedules, directories, forms, and computer disks regarding planning for the Government Performance and Results Act.

0052. ACCOUNTABILITY, CONTINUAL IMPROVEMENT, TRAINING (ACT) PROGRAM, CORRESPONDENCE, PLANNING, 1998-2002

A compilation of correspondence, reports, instructions, guides, handwritten notes, and computer disks regarding the Accountability, Continual Improvement, Training program.

0053. AIR QUALITY, MONITORING, 1998-2002

Correspondence, reports, handwritten notes, newsletters, news clippings, and a poster pertaining to air quality monitoring.

0054. NATURAL RESOURCES MANAGEMENT, 1998-2004

Correspondence, memoranda, reports, drafts, handwritten notes, and news clippings regarding the management, stewardship, and preservation of natural resources.

0055. MILLENIUM, COMPLIANCE AND PLANNING FOR Y2K, 1999

Correspondence and reports pertaining to planning efforts for computer networks during the millennium (2000).

0056. PARK ORIENTATION PACKET, 1999

A park orientation packet for new employees at FOST. Includes records on the history, organization, and administrative policies of FOST.

0057. ACCOUNTABILITY, CONTINUAL IMPROVEMENT, TRAINING (ACT) PROGRAM, 1999-2000

Reports, correspondence, drafts, handwritten notes, and instructions regarding the Accountability, Continual Improvement, Training program. Includes the report "FOST-1999 ACT Review: Final," which evaluates park practices, management, and operations.

0058. FIRE MANAGEMENT, INSPECTIONS, 1999-2000

Correspondence regarding "Director's Order #58: Structural Fire Management."

0059. GOVERNMENT PERFORMANCE AND RESULTS ACT, BASELINES, GOALS (FISCAL YEAR 2000), 1999-2000

Correspondence, spreadsheets, reports, and handwritten notes pertaining to funding, goals, and planning for the Government Performance and Results Act.

0060. PROJECT PLANNING AND PRIORITIES, OPERATIONS FORMULATION SYSTEM, 1999-2000

Correspondence, handwritten notes, memoranda, funding request detail sheets, and instructions pertaining to the Operations Formulation System, Budget Formulation Call.

0061. REGIONAL PROJECT TRACKING SYSTEM, 1999-2000

Memoranda, instructions, and a zip disk concerning the Northeast Regional Project Tracking System.

0062. ROME HISTORICAL SOCIETY, OFFICE LEASE, HEATING RENOVATION, 1999-2001

Reports, maps, floor plans, memoranda, and photographs concerning the lease of administrative offices in the Rome Historical Society building. Includes the report "Heating Renovation, Rome Historical Society," by Harza Engineering Company.

0063. WEST NILE VIRUS, 1999-2003

Memoranda, correspondence, and news clippings pertaining to the West Nile Virus and insect spraying in the Central New York area.

0064. FREEDOM OF INFORMATION ACT, REQUESTS, CORRESPONDENCE, 1999-2004

Memoranda, correspondence, and handwritten notes regarding Freedom of Information Act requests received by the park.

0065. ENVIRONMENTAL AUDIT, 2000

Correspondence and a draft report regarding the National Park Service Environmental Audit Program.

0066. FEDERAL LAND CONSERVATION EFFORT, PURCHASE OF FORT BULL FROM THE CITY OF ROME, 2000

Correspondence regarding a federal land conservation effort. Includes a handwritten note about the National Park Service utilizing the program to purchase the site of Fort Bull from the City of Rome.

0067. FEE COLLECTION ISSUE, 2000

Correspondence regarding the suspension of efforts to collect fees at Fort Stanwix National Monument.

0068. FILMING AND PHOTOGRAPHY POLICY, 2000

Correspondence and a draft report concerning the issuance of filming permits.

0069. GOVERNMENT PERFORMANCE AND RESULTS ACT, COMPARISON REPORT, 2000

The report "Performance Goals Comparison Report by Goal/Account," for Fort Stanwix National Monument.

0070. PARK STANDARD OPERATING PROCEDURES, MEMORANDUM, 2000

A memorandum regarding park standard operating procedures.

0071. SOIL ANALYSIS, LABORATORY REPORT, 2000

A "Laboratory Analysis Report for Fort Stanwix Monument," by Life Science Laboratories, for a soil sample from FOST. Includes correspondence and a news clipping.

0072. GOVERNMENT PERFORMANCE AND RESULTS ACT, 2000-2001

The report "Annual Performance Plan (Fiscal Year 2001)," which describes the performance goals for FOST. Includes memoranda, spreadsheets, correspondence, newsletters, handwritten notes, and instruction regarding planning and funding for the Government Performance and Results Act.

0073. OPERATIONS FORMULATION SYSTEM, REQUEST DETAIL SHEET, FUNDING IMPROVEMENTS, 2000-2001

Funding request detail sheets, correspondence, draft reports, and handwritten notes pertaining to the Operations Formulation System and park projects.

0074. TRANSITIONAL MANAGEMENT ASSISTANCE PROGRAM, 2000-2002

The report "Transitional Management Assistance Program: A Review of Fort Stanwix National Monument & Associated Responsibilities with Erie Canalway, Northern Frontier Special Resources Study, and Oriskany Battlefield," pertaining to the orientation of new superintendents to the park. Includes memoranda, correspondence, handwritten notes, drafts, and spreadsheets regarding park operations and management.

0075. INTERNATIONAL MIGRATORY BIRD DAY, 2000-2003

Memoranda, correspondence, instructions, guides, newsletters, and a directory concerning the inventorying and monitoring of birds.

**0076. CENTER FOR PARK MANAGEMENT, NATIONAL PARKS
CONSERVATION ASSOCIATION, 2000-2004**

Correspondence, memoranda, reports, guides, brochures, handwritten notes, and programs regarding partnerships and collaborative initiatives from the Center for Park Management, National Parks Conservation Association. Includes the report "Center for Park Management: Upstate New York Subcluster & Fort Stanwix National Monument, Strategy Implementation Model," regarding planning and resource sharing strategies. In addition, there is a report/presentation "Fort Stanwix National Monument, Living History Strategy," pertaining to interpretive programs and visitation.

**0077. GOVERNMENT PERFORMANCE AND RESULTS ACT, SUMMARY
(FISCAL YEAR 2001), 2001**

The report "Fiscal Year 2001 Government Performance and Results Act, Results Summary," which rates performance against expectations.

**0078. MEDIA INQUIRY, EDITORIAL RESPONSE ON PORK BARREL
SPENDING, 2001**

A media inquiry report, handwritten notes, and news clippings concerning editorials in the Utica Observer-Dispatch concerning government spending, specifically regarding an allocation of federal money to make repairs at FOST.

0079. NORTHEAST REGION OPERATIONS SUPPORT FUND, 2001

Correspondence, drafts, handwritten notes, and spreadsheets for the "Application for Fiscal Year 2001 Funds, Northeast Regional Operations Support Fund," which requests \$75,000 for FOST.

0080. PERFORMANCE MANAGEMENT, GOAL DETAIL REPORT, 2001

Reports on the performance of FOST to achieve the goals established for the Government Performance and Results Act. Includes spreadsheets and records on staffing.

0081. SNOWMOBILE TRAIL, PROPOSAL, 2001

Correspondence, drafts, handwritten notes, and guides concerning an inquiry from the New York State Snowmobile Association to create a snowmobile trail along the Old Erie Canal Towpath from Fort Stanwix National Monument to Oriskany Battlefield Historic Site.

**0082. STUDENT CAREER EXPERIENCE PROGRAM, WORKING
AGREEMENT, MOHAWK VALLEY COMMUNITY COLLEGE, 2001**

The "Student Career Experience Program Working Agreement between National Park Service and Mohawk Valley Community College." Includes correspondence.

**0083. SUPERINTENDENT SURVEY, FEE AND NON-APPROPRIATED
REVENUE PROGRAM, 2001**

Correspondence, memoranda, and a superintendent survey for the evaluation of fee and non-appropriated revenue programs.

0084. BUDGET FORMULATION, 2001-2002

Correspondence, memoranda, guides, spreadsheets, handwritten notes, reports, and a brochure collected in regards to the Northeast Region Budget Call for fiscal years 2002-2003.

**0085. GOVERNMENT PERFORMANCE AND RESULTS ACT, BASELINE
TARGET (FISCAL YEAR 2002), 2001-2002**

Correspondence, handwritten notes, spreadsheets, and a news release pertaining to funding, goals, and planning for the Government Performance and Results Act.

0086. MISSION STATEMENT, REVISION, 2001-2002

Correspondence and drafts of a revision to the FOST mission statement.

0087. ARCHEOLOGY AND ETHNOGRAPHY PROGRAM, NATIONAL CENTER FOR CULTURAL RESOURCES STEWARDSHIP AND PARTNERSHIP, FUNDING TRANSFER, 2001-2003

Correspondence and handwritten notes concerning a transfer of funds from the Archeology and Ethnography program to FOST for salary costs.

0088. SUPERINTENDENT DIRECTIVES, 2001-2004

Correspondence, a news release, handwritten notes, and news clippings regarding Superintendent Michael Caldwell.

0089. MANAGEMENT POLICIES, 2001-2006

Correspondence, memoranda, a news release, and a compact disc concerning the finalization of National Park Service management policies.

0090. DEFERRED MAINTENANCE AND CAPITAL IMPROVEMENT PLAN, REVISION, 2002

Correspondence, memoranda, and spreadsheets regarding budget guidance and revisions for maintenance, rehabilitation, and capital improvement plans in the Northeast Region.

0091. GOVERNMENT PERFORMANCE AND RESULTS ACT, RESULTS SUMMARY (FISCAL YEAR 2002), 2002

Correspondence and reports on Government Performance and Results Act comparing goals, performance, and results.

0092. HEATING PROBLEM, ROME HISTORICAL SOCIETY BUILDING, 2002

Correspondence regarding a problem with the lack of heat at the administrative offices in the Rome Historical Society building.

0093. PAYROLL AS PERCENTAGE OF TOTAL SPENDING (FISCAL YEAR 1995-2001), 2002

A handwritten chart comparing payroll as a percentage of total expenditures for the fiscal years 1995-2001.

0094. PROJECT PLANNING AND CLEARANCE PROCEDURES, SUPERINTENDENT'S ORDER, 2002

The report "Project Planning and Clearance Procedures," as ordered by the superintendent, to provide instruction on the use of environmental screening forms.

0095. BUDGET FORMULATION, 2002-2003

Correspondence, spreadsheets, memoranda, funding request detail sheets, and reports on budget formulation, finances, park projects, and staffing.

0096. GOVERNMENT PERFORMANCE AND RESULTS ACT, GOAL CHECKLIST (FISCAL YEAR 2003), 2002-2003

Correspondence, instructions, guides, reports, and a briefing statement on Government Performance and Results Act planning, goals, and results.

0097. PROJECT MANAGEMENT INFORMATION SYSTEM, PROJECT PLANNING, 2002-2003

A compilation of reports, excerpts of reports, project statements, correspondence, memoranda, instructions, spreadsheets, handwritten notes, and newsletters regarding project planning on the Project Management Information System database. Includes records on budgeting, finances, and prioritization.

0098. VACANT BUILDINGS IN THE FORT, ALTERNATIVE USAGE, 2002-2003

Correspondence regarding alternative usages for the vacant cultural resources management and administrative areas inside Fort Stanwix.

0099. MARKETING, TOUR BUSES, BROCHURES, ROME, NY DOWNTOWN ASSESSMENT, 2002-2004

The report "Rome, New York, Downtown Assessment," regarding urban planning, tourism, and economic development. Includes records on tour bus operators and marketing brochures.

0100. ROME AREA CHAMBER OF COMMERCE, 2002-2005

Reports on economic development, collaboration, and partnerships from the Rome Area Chamber of Commerce of which FOST is a member. Includes a memorandum from the National Park Service regarding chambers of commerce boards.

0101. BRIEFING STATEMENT, PROJECTS (FISCAL YEAR 2003), 2003

A briefing statement on fiscal year 2003 projects at FOST.

0102. PARK REORGANIZATION, 2003

A memorandum, organization chart, computer disk, and report on an organizational restructuring of Fort Stanwix.

0103. REVISED FUNCTIONS (REGIONAL DIRECTORS), ORGANIZATION CHART, 2003

Organization charts concerning the duties of regional directors.

0104. ROME SAND PLAINS, MEETING, 2003

Correspondence, handwritten notes, and a program for a meeting of the Rome Sand Plains Management Team.

0105. STATUS OF FUNDS, 2003

A report "Status of Funds," showing expenditures and budgeting data.

0106. THE EMPIRE STATE EXPERIENCE, WHITE PAPER, CULTURAL TOURISM AND HERITAGE AREAS IN NEW YORK STATE, 2003

The report "The Empire State Experience: Cultural & Heritage Tourism=Diversity & Dollars," a white paper prepared by the Statewide Cultural Tourism Coalition coordinated by the Museum Association of New York. Includes tour itineraries for cultural resource attractions in New York State.

0107. BOUNDARY SURVEY, DEED (PHOTOCOPY), 2003-2004

Correspondence, maps, and deeds concerning a boundary survey for FOST.

0108. BUDGET FORMULATION, CORRESPONDENCE, 2003-2004

Correspondence, spreadsheets, memoranda, funding request detail sheets, and reports on budget formulation, finances, park projects, and staffing.

0109. BUDGET ISSUES, STRATEGIC PLANNING, PERFORMANCE, 2003-2004

Correspondence, memoranda, spreadsheets, schedules, and news clippings pertaining to strategic planning, budgeting, finances, and performance management.

**0110. NORTHEAST REGIONAL OFFICE ORGANIZATION,
SUSTAINABLE CENTRAL OFFICE TEAM, 2003-2004**

Correspondence, memoranda, and organization charts concerning the organization of the Northeast Regional Office, including plans for a sustainable central office organization team.

0111. THE GENESIS GROUP, 2003-2004

A draft report "Executive Summary: Mission/Vision/Values/Strategies," for the Genesis Group, a partnership of community leaders in the Mohawk Valley for the promotion of economic, social, and cultural interests. Includes a news clipping.

0112. ONEIDA COUNTY CONVENTION AND VISITORS BUREAU, 2003-2005

Correspondence, guides, and a draft marketing and action plan from The Oneida County Convention and Visitors Bureau. Includes records on tourism and marketing.

0113. ACQUISITION PROFILE, NORTHEAST REGION, 2004

The report "Acquisition Profile," from the National Park Service, Northeast Region, concerning a review and analysis of work accomplishments by contracting personnel.

0114. ALTERNATE TRANSPORTATION, MEETING, 2004

Correspondence, memoranda, programs, news clippings, handwritten notes, photographs (photocopies), and maps regarding alternative transportation planning and a pedestrian link trail between Oriskany Battlefield and the Erie Canal Way Trail.

0115. BUDGET ISSUES, PARTNERSHIP CONSTRUCTION PROJECT, 2004

Correspondence and memoranda regarding budget planning, partnership projects, and fundraising.

**0116. DELEGATION OF AUTHORITIES AND RESOURCES SHARING
DOCUMENT, REVISED, NORTHEAST REGION, 2004**

A revised draft of the report "Northeast Region, Human Resources Management, Delegation of Authorities and Resources Sharing," concerning human resources organization.

0117. LEAKY ROOF, ROME HISTORICAL SOCIETY BUILDING, 2004

Correspondence about a leak in the roof of the Rome Historical Society building, location of the FOST administrative offices.

0118. NATIONAL PARK MUSEUM CENTENNIAL, 2004

Correspondence and a memorandum concerning the centennial of the first National Park Service museum.

**0119. PROJECT MANAGEMENT INFORMATION SYSTEM, PROJECT
PLANNING, 2004**

Correspondence, project statements, excerpts of reports, and handwritten notes regarding project planning on the Project Management Information System database. Includes records on budgeting, finances, and prioritization.

0120. STATUS OF FUNDS, 2004

A report "Status of Funds," showing expenditures and budgeting data.

0121. BUDGET FORMULATION, 2004-2005

Correspondence, spreadsheets, memoranda, funding request detail sheets, and reports on budget formulation, finances, park projects, and staffing.

0122. SUPERINTENDENT AND CHIEF OF INTERPRETATION AND RESOURCES MANAGEMENT, CORRESPONDENCE, 2004-2006

Correspondence, memoranda, and news clippings concerning park management, finances, special events, and park projects from the office of the superintendent. Includes records from Superintendent's Michael Caldwell, James Perry, and Acting Superintendent/Chief of Interpretation and Resources Management, Michael Kusch.

0123. PARK OPERATIONS, STANDARD OPERATING PROCEDURES, 2004-2007

Correspondence, memoranda, and draft reports regarding park operations and standard operating procedures. Includes records on safety, maintenance, permits, inclement weather, radios, and staffing.

0124. FUTURE YEAR OPERATION PLAN (FISCAL YEAR 2005-2009), 2005

The report "Future Year Operating Plan," pertaining to park operations planning for fiscal years 2005-2009.

0125. ORGANIZATIONAL CHART, PARK FUNCTIONS, DIVISION OF LABOR, 2005

An organization chart and spreadsheet concerning the assignment of park functions to primary and delegated personnel.

0126. PUBLICATIONS FOR DISTRIBUTION, ADVERTISING POLICY, 2005

Correspondence regarding guidelines for the distribution of brochures and publications.

0127. TRANSITIONAL MANAGEMENT ASSISTANCE PROGRAM, 2005

Correspondence and an agenda pertaining to the Transitional Management Assistance Program, specifically for the orientation of Superintendent James Perry.

0128. PROJECT MANAGEMENT INFORMATION SYSTEM, PROJECT PLANNING, 2005-2007

A compilation of reports, project statements, correspondence, memoranda, spreadsheets, and newsletters regarding project planning on the Project Management Information System database. Includes records on budgeting, finances, and prioritization.

0129. COST SHARING, UPSTATE NEW YORK SUBCLUSTER, 2006

Correspondence and a spreadsheet pertaining to cost sharing for park services in the Upstate New York Sub-cluster.

0130. DONATIONS AND GIFTS FOR THE PARK, MEMORANDUM, 2006

A memorandum and correspondence regarding the park policy for accepting donations and gifts.

0131. END OF YEAR SPENDING PLAN, 2006

Handwritten notes, spreadsheets, and correspondence regarding park projects, funding, and project prioritization.

0132. FIRE AND AVIATION MANAGEMENT SERVICES INTERPARK AGREEMENT, 2006

The report "Fire and Aviation Management Services," an inter-park agreement between nine units of the National Park Service, including FOST.

0133. GOVERNMENT PERFORMANCE AND RESULTS ACT, GOALS, ANNUAL PERFORMANCE PLANS, 2006

The reports “Annual Performance Plan (Fiscal Years 2006 and 2007),” which describe the performance goals for FOST. Includes correspondence, spreadsheets, handwritten notes, and guidelines regarding planning for the Government Performance and Results Act.

0134. HEADQUARTERS OFFICE MOVES, 2006

A memorandum, floor plans, drawings, and handwritten notes regarding the headquarters office move.

0135. OPENING AND CLOSING PROCEDURES, 2006

Correspondence, handwritten notes, and drafts of a checklist for opening and closing procedures at the Marinus Willett Collections Management and Education Center.

0136. POLICE AND FIREMAN’S MEMORIAL, ENCROACHMENT INTO PARK, 2006

Memoranda and correspondence regarding the boundary and an encroachment between FOST property and the City of Rome, Police and Fireman’s Memorial.

0137. RADIO CONVERSION PROJECT, 2006

Correspondence and invoices regarding the purchase and programming of personal communication radios.

0138. SUPERINTENDENT PERRY, LETTER TO EDITOR, HISTORIC BUILDINGS AND SITES, 2006

An editorial from Superintendent James Perry to the Rome Daily Sentinel concerning historic buildings and sites in the Rome area.

0139. WEBSITE MANAGEMENT, 2006

Correspondence pertaining to photographs and content for the FOST internet website.

0140. ZONING BOARD, DEVELOPMENT OF JAMES STREET CORRIDOR (WALGREEN DRUGSTORE), COMMENTS FROM SUPERINTENDENT, 2006

Notes and a news clipping regarding a zoning board meeting on the construction of a Walgreens Pharmacy at an intersection adjacent to FOST. Includes comments from the superintendent regarding the proposed height of light poles, and landscaping.

0141. BUDGET COST PROJECTION, 2006-2007

Correspondence, spreadsheets, and reports regarding budget, finances, staffing, and park operations.

0142. INTERNATIONAL MIGRATORY BIRD DAY, 2006-2007

Correspondence and news clippings pertaining to International Migratory Bird Day and bird counting.

0143. CENTENNIAL INITIATIVE, PROJECTS AND PROGRAMS, 2007

Reports, correspondence, and project descriptions pertaining to planning for the National Park Service Centennial Initiative.

0144. EMPLOYEE SURVEY, RESULTS, 2007

Survey results for the “2006 Federal Human Capital Survey.”

0145. INFILTRATION PROJECT, CONTRACTOR PROPOSAL, 2007

Correspondence and a project proposal concerning a contracted construction project at FOST.

0146. PARK SURVEY OF REGIONAL OFFICE, NORTHEAST REGION, 2007

The survey "Northeast Region Parks Survey of Regional Offices." The survey includes annotations.

0147. WHITE HOUSE, NATIONAL PARK CHRISTMAS ORNAMENT, 2007

A guideline and compact disc with instructions regarding a Christmas tree ornament for display in the White House.

0148. EMERGENCY PLANNING, NEW YORK STATE, 2007-2008

Guides and reports concerning the New York State, State Emergency Management Office. Includes records emergency planning and potential hazards.

0149. EARTHQUAKE HAZARDS, RISK ASSESSEMENT, MAPS, undated

A compilation of reports, maps, fact sheets, handwritten notes, and guides concerning earthquake hazards in New York State.

0150. WATERSHED ASSESSMENT, DRAINAGE BASINS IN HERKIMER AND ONEIDA COUNTIES, undated

A guide on the condition of watersheds in Oneida and Herkimer Counties.

*SERIES II: CULTURAL RESOURCES MANAGEMENT RECORDS, 1923-2008**SUBSERIES A: ADMINISTRATIVE HISTORY, 1923-2008**SUB-SUBSERIES 1: PROJECT FILES, 1986-2008***0001. NATIONAL PARK SERVICE ADMINISTRATIVE HISTORY PREPARATION GUIDELINES, 1986-2003**

National Park Service Guide on the Administrative History Program. Includes photocopies from selected portions of National Park Service cultural resource guides on administrative history and background material on oral history programs.

0002. AUTHOR JOAN ZENZEN, PULICATIONS AND REVIEWS, 2002

A compilation of abstracts, reviews, and reports authored by Joan Zenzen.

0003. CONTRACT, 2002

Contains the contract, project documents, cost proposal, revised cost proposal, and technical proposal for the administrative history project. Includes initial drafts and correspondence on the scope of work.

0004. NARRATIVE CHAPTER OUTLINE, 2002

An initial narrative chapter outline for the administrative history.

0005. RESEARCH DESIGN PLAN AND ORAL HISTORY INTERVIEW LISTING, 2002

Author Joan Zenzen's research plan includes a list of research repositories to be consulted and a list of candidates for oral history interviews.

0006. ORAL HISTORY, RELEASE AGREEMENTS, 2002-2003

A research file, including correspondence, on the legal requirements for release agreements for the oral history interviews.

0007. DELIVERABLES UNDER CONTRACT, 2002-2004

Includes a schedule and invoices for completed work, presented by Joan Zenzen, and reviewed by park personnel for authorization of incremental payments.

**0008. CHIEF OF CULTURAL RESOURCES MANAGEMENT,
CORRESPONDENCE FOR ORAL HISTORY INTERVIEWS, 2002-2004**

Correspondence on research, project progress, and oral history interviews between Joan Zenzen and park personnel, primarily the Chief of Cultural Resources, Craig Davis.

0009. STATUS REPORTS, 2002-2004

Monthly updates from Joan Zenzen on work performed and project progress, including trip reports.

0010. FIRST DRAFT, COMMENTS, RESEARCH REPORTS, 2003

The first draft of the administrative history, submitted by Joan Zenzen, for review by park personnel. Includes commentary and two reports on research findings listed by repository.

0011. ORAL HISTORY, TRANSCRIPTS, 2003

Transcriptions of the oral history interviews, conducted by Joan Zenzen, with park personnel and others involved in park planning, development, management, and operations. The records include lists of questions asked with interview notes from Joan Zenzen (See also 0013 and 0018 for additional transcripts).

0012. CONTRACT MODIFICATION, 2003-2004

Correspondence regarding proposals to modify the contract to include travel for presentations, extra copies of the final report, and preparation for publication. There is also a contract modification to conduct additional oral history interviews.

**0013. ORAL HISTORY, RECORDINGS, RELEASES, TRANSCRIPTS, 2003-
2004**

Nineteen audio cassettes with oral history interviews of park personnel and others involved in park planning, development, management, and operations. There are signed Deed of Gift and Release Agreements for the interviewees and two additional transcriptions of interviews (See 0011 and 0018 for additional transcripts).

0014. RECONSTRUCTION, PHASE III, 2004

A compilation of park planning documents regarding Phase III of the fort reconstruction. Phase III development involved decisions to complete several structures that were at the historic fort (1777-1778) but left out of the reconstructed fort.

0015. SECOND DRAFT, COMMENTS, 2004

The second draft of the administrative history, submitted by Joan Zenzen, for review by park personnel. Includes commentary and annotations on drafts.

0016. EMAIL INTERVIEWS, 2004

Includes two sets of email responses to questions, provided by Joan Zenzen, to former members of the FOST interpretive staff.

0017. NEWS RELEASES, 2004

Includes FOST news releases on the writing and completion of the administrative history. There is also a news release from the Rome Historical Society for a presentation, by Joan Zenzen, on the administrative history.

0018. ORAL HISTORY, TRANSCRIPTS, 2004

Transcriptions of the oral history interviews, conducted by Joan Zenzen, with park personnel and others involved in park planning, development, management, and operations. The records include lists of questions asked with interview notes from Joan Zenzen (See 0011 and 0013 for additional transcripts).

0019. PRESENTATION, 2004

Correspondence and a list of slides to be used for a presentation on the administrative history, by Joan Zenzen, at the Rome Historical Society.

0020. ADMINISTRATIVE HISTORY, FINAL, 2004

One bound and one unbound copy of the administrative history with digital backups on compact discs.

0021. WEB PUBLICATION, FINAL REVIEW, 2004

Correspondence on park efforts to publish the administrative history on the FOST website.

0022. BOOK PROSPECTUS, 2004-2005

Correspondence and a written prospectus on efforts to find a publisher for the administrative history, including an unsuccessful attempt to have it published by Eastern National.

0023. DELIVERABLES UNDER CONTRACT, QUARTERLY REPORTS, 2004-2006

Includes a schedule and invoices for completed work, presented by Joan Zenzen, and reviewed by park personnel for authorization of incremental payments. There is a proposal and requisition form for additional funding for publication efforts and report distribution. In addition, there are quarterly progress reports from Joan Zenzen.

0024. PHOTOGRAPHS AND ILLUSTRATIONS, 2004-2007

Correspondence regarding the search and selection of photographs and illustrations for use in the administrative history.

0025. CHIEF OF CULTURAL RESOURCES MANAGEMENT, CORRESPONDENCE, PLANNING, 2004-2008

The correspondence of the Chief of Cultural Resources, Craig Davis, includes comments on drafts, assistance with research questions, and project management.

0026. WHY FORT STANWIX STANDS IN THE MIDDLE OF ROME TODAY, ARTICLE FOR THE MOHAWK VALLEY HISTORY JOURNAL, 2006

A rough draft of a proposed article entitled "Why Fort Stanwix Stands in the Middle of Rome Today," by Joan Zenzen, for submission to the Mohawk Valley History journal.

0027. FORT STANWIX NATIONAL MONUMENT: EDUCATION THROUGH PARTICIPATION, RESEARCHING NEW YORK CONFERENCE, 2008

An academic paper entitled "Fort Stanwix National Monument: Education through Participation," by Joan Zenzen, and presented at the Researching New York Conference.

SUB-SUBSERIES 2: RESEARCH AND BACKGROUND FILES, 1923-2007

0001. ADMINISTRATIVE HISTORY REPORT (1923-1976), 1983-1992

The “Fort Stanwix National Monument, Administrative History Report (1923-1976),” traces the development of Fort Stanwix National Monument up to its official opening in 1976. A chronology of significant events is included.

0002. ANNUAL REPORTS, 1973-2001

A compilation of superintendent’s annual narrative reports.

0003. ARCHEOLOGY, 1965-1999

A compilation of documents and news clippings on archeological excavations at FOST, including the initial test excavations (1965) and the principle excavations during the early 1970’s. There is also a report, “Archeological Overview and Assessment of the Fort Stanwix National Monument, Rome, NY.”

0004. BICENTENNIAL CELEBRATIONS, 1967-1985

Correspondence, news clippings, and planning documents for bicentennial celebrations at Fort Stanwix. The celebrations include the national bicentennial (1976), the siege of Fort Stanwix (1977), and the Treaty of Fort Stanwix (1984).

0005. BOX LIST, 2004

An inventory of documents collected by Joan Zenzen during project research, and returned to FOST for storage in the archives.

0006. BUSINESS PLAN, 2002

The “Fort Stanwix National Monument Business Plan: Forward Together,” and a business plan summary pamphlet.

0007. CANAL CORRIDOR INITIATIVE, 1996-2003

Reports and news clippings on the Canal Corridor Initiative, a project by the United States Department of Housing and Urban Development (HUD) to provide funding for canal corridor projects as a means for economic revitalization.

0008. CITY OF ROME, URBAN RENEWAL, HISTORY, 1927-2002

Reports, correspondence, news clippings, and planning documents on the urban renewal project, including the reconstruction of Fort Stanwix, to revitalize the central business district of Rome, NY. There are also records on the history and development of Rome, NY.

0009. COLLECTION MANAGEMENT PLAN, 2002

The “Collection Management Plan, Fort Stanwix National Monument.”

0010. COLONIAL DESIGN THEME, 1969-1970

News clippings referencing a discussion on designing buildings in redevelopment areas adjacent to Fort Stanwix along a colonial design theme.

0011. CONGRESSMAN SHERWOOD BOEHLERT, 1998-2002

News clippings referencing congressman Sherwood Boehlert of the 23rd Congressional District.

0012. DESIGNATION AS HISTORIC SITE, 1981-2000

Includes Fort Stanwix’s listing on the National Register of Historic Places and the New York State Register of Historic Places. There are additional documents on the List of Classified Structure inventory.

0013. EARLY PARK SERVICE INVOLVEMENT, 1929-2003

A compilation of reports, correspondence, and legislation on the planning and development of Fort Stanwix National Monument as a unit of the National Park Service.

0014. ECONOMY, ROME, NY, 1964-1994

News clippings and reports on the economic development of the Rome, NY, area.

0015. EIGHTEENTH CENTURY HISTORY, 1970-2002

A collection of historical reference materials on Fort Stanwix in the Eighteenth Century.

0016. ENVIRONMENTAL ASSESSMENT, 1973-1974

A collection of reports and memoranda pertaining to environmental assessments of the Fort Stanwix National Monument site.

0017. ERIE CANAL VILLAGE, 1968-2001

News clippings on the Erie Canal Village, Rome, NY.

0018. ETHNOGRAPHY, 1998-2002

Selected excerpts from the reports "A Place of Great Sadness, Mohawk Battlefield Ethnography," and "Mohawk Battlefield Ethnography, Phase II: The 'Western Indians' and the Mississaugus."

0019. FLAG, 1972-1976

News clippings and memoranda on the use of the flag at Fort Stanwix National Monument. Includes records on Fort Stanwix's reputation as possibly being the first location where a flag with stars and stripes was used in the face of enemy combatants.

0020. FORT MAINTENANCE, 1972-2002

Reports, memoranda, and news clippings on maintenance projects and issues at FOST.

0021. FORT RECONSTRUCTIONS, ISSUES, 1957-1992

A compilation of reports, memoranda, and monographs on the controversy over building reconstructions of historical structures versus preservation of actual historical structures.

0022. GENERAL MANAGEMENT PLAN, 1997-2004

Correspondence, drafts, and planning documents pertaining to the FOST General Management Plan.

0023. GRIFFISS AIR FORCE BASE, 1974-2003

News clippings and correspondence regarding Griffiss Air Force Base. Includes an unsuccessful effort by Fort Stanwix to utilize buildings for administrative functions and collections storage after the principle base was closed and realigned for commercial use.

0024. HISTORIC HOMES, 1969-1972

Reports, memoranda, and news clippings on historic homes in Rome, NY. Specifically, those homes which were demolished to create the site for FOST.

0025. INTERPRETATION, 1967-2003

A compilation of news clippings, reports, brochures, news releases, memoranda and correspondence regarding the interpretive program at Fort Stanwix. There are records on the living history program, reenactments, special events, educational programs, interpretive media, and museum exhibits.

0026. MAPS AND DRAWINGS, 1977

Reproductions of the Site Plan and Phase II Reconstruction of Fort Stanwix National Monument, showing features of the fort.

0027. MASTER PLAN, FORT STANWIX NATIONAL MONUMENT, 1966-1969

Includes the 1967 Master Plan, Fort Stanwix National Monument, an earlier undated version of the Master Plan, and correspondence.

0028. MAYORS, ROME, NY, 1994-1997

A compilation of news clippings on Mayor William Valentine and Mayor Joseph Griffo.

0029. NATIONAL PARK SERVICE PLANNING, 1966-1970

Correspondence and reports regarding National Park Service involvement with the development of Fort Stanwix National Monument. Includes records on the Rome, NY, urban renewal project, archeological investigations, and the reconstruction of the fort.

0030. NEWSCLIPPINGS, 2006-2007

A compilation of news clippings on the early development of Fort Stanwix National Monument and the construction of the Marinus Willett Collections Management and Education Center.

0031. NEWSPAPERMAN, FRITZ UPDIKE, 1995

News clippings on Fritz Updike, a newspaperman for the Rome Daily Sentinel.

0032. ONEIDA INDIAN NATION, 1973-2005

News clippings and memoranda on the involvement and contributions of the Onedia Indian Nation with Fort Stanwix National Monument.

0033. ORISKANY BATTLEFIELD, 1975-2004

Reports, correspondence, and news clippings on Oriskany Battlefield State Historic Site and its partnership with Fort State National Monument through a cooperative management agreement.

0034. PARK MANAGEMENT, 1977-1999

Memoranda, correspondence, reports, and news clippings on operations and management of Fort Stanwix National Monument.

0035. PARTNERSHIPS, 1973-2004

Reports, correspondence, and news clippings on organizations and institutions that formed partnerships with Fort Stanwix National Monument. Included are records on The Northern Frontier, Mohawk Valley Heritage Corridor, and other historical and cultural organizations. There are project records on the Marinus Willett Collections Management and Education Center.

0036. PERSONNEL, 1969-2002

Memoranda, reports, and news clippings on park personnel, including Marguerite Syfert Hines, Richard Martin, and others.

0037. PLANNING, 1969-1976

Reports, memoranda, correspondence, and newspaper clippings on the planning, management, and development of Fort Stanwix National Monument.

0038. PRESS CLIPPINGS, 1985-1992

News clippings on activities and special events at Fort Stanwix National Monument. There are also articles on tourism, economic conditions, and Indian Nations in the Rome, NY, area.

0039. RECONSTRUCTION OF FORT, 1968-2003

Memoranda, correspondence, news clippings, reports, a transcription, and schedules regarding the planning, development, and reconstruction of Fort Stanwix. Includes

records concerning the issue of preserving the original fort or reconstructing a replica.

0040. RESOURCE MANAGEMENT PLANS, 1990-1997

Selected excerpts and project statements from Resource Management Plans for Fort Stanwix National Monument.

0041. ROME, NY, 1963-2002

Memoranda, reports, and news clippings on the history, economy, and development of Rome, NY. Includes records on the relationship between Fort Stanwix National Monument and the local tourism industry. There are records on municipal planning efforts.

0042. SECONDARY SOURCES, 1978-2002

A compilation of monographs and research, not specific to FOST, but related to the history and mission of the national monument.

0043. SPECIAL EVENTS, 1923-2004

News clippings, memoranda, and news releases on anniversaries, observances, holidays, and reenactments at Fort Stanwix National Monument. Includes news clippings on the 1927 sesquicentennial celebration of the siege of Fort Stanwix which featured a small scale reproduction of the fort.

0044. SUPERINTENDENTS, 1979-2003

News clippings, correspondence, and memoranda on FOST superintendent's Lee Hanson, William Jackson, Gary Warshefski, and Michael Caldwell.

0045. TRANSFER OF LAND, 1971-1997

Deeds and legislation detailing the transfer of land to create Fort Stanwix National Monument.

0046. VISITATION, 1976-1994

News clippings and memoranda on visitor statistics and visitation patterns at Fort Stanwix National Monument.

0047. WEST CASEMENT EXHIBITION SPACE, 2003

Reports and a contract for exhibit planning and design services to create exhibits for the West Casement exhibition space in Fort Stanwix.

0048. WILLETT CENTER, 1996-2003

Reports, correspondence, and news clippings on the planning, design, and construction of the Marinus Willett Collections Management and Education Center.

SUBSERIES B: AMERICAN BATTLEFIELD PROTECTION PROGRAM (ABPP), 1990-2005

0001. BATTLEFIELD ARCHEOLOGY, BROCHURE, 1998

A review, with annotations, of the brochure "Hidden Battlefields: The Archeological Story of America's Armed Conflicts," for the American Battlefield Protection Program.

0002. COMPLETION AND CONVEYANCE OF REPORTS, 2002

Correspondence detailing the completion of reports for four site surveys, and an inventory of the items submitted.

0003. CORRESPONDENCE, 1999-2003

Includes correspondence regarding project planning and management. There are two zip disks with correspondence, instructions, and project files.

0004. COST TRACKING, 2001

Correspondence regarding expenses and payments for the project.

0005. ERRATA, 2002

Notes on corrections to be made to various reports.

0006. FORT STANWIX, PROGRAM REPORT, 2000-2002

Survey forms for Fort Stanwix Battlefield and Fort Stanwix, Associated Historic Properties. Includes reports, photographs, maps, monographs, zip disks, computer disks, and compact discs.

0007. GRANT FOR BATTLEFIELD PRESERVATION, ORISKANY BATTLEFIELD, 1996-1997

An application to the American Battlefield Protection Program from the New York State Office of Parks, Recreation, and Historic Preservation for project funding at Oriskany Battlefield.

0008. HISTORICAL REFERENCE, 2001

A compilation of historical book excerpts, monographs, and reports on the Revolutionary War, specifically, those actions that took place in upstate New York, including Fort Stanwix, Oriskany, and Oneida Castle. In addition, there are handwritten notes and annotations.

0009. MAPS, REVOLUTIONARY WAR SITES, 2001

A compilation of maps collected and created during the battlefield surveys for Fort Stanwix, Oriskany Battlefield, and Oneida Castle.

0010. MEMORANDUM OF AGREEMENT, 2001

A memorandum of agreement between the Cultural Resources Geographic Information Systems Facility (CRGIS) and Fort Stanwix National Monument for the survey of battlefields and associated historic properties of the Revolutionary War and the War of 1812.

0011. NEWS RELEASE, 2001-2002

A news release for “National Park Service, Oneida Nation, and the State of New York Complete Revolutionary War Study.”

0012. NEW YORK STATE, SITE FILES, 2000-2001

Correspondence, spreadsheets, and maps from the New York State Office of Parks, Recreation, and Historic Preservation regarding boundaries and features of New York State historic sites.

0013. ONEIDA CASTLE, PROGRAM REPORT, 2001

Survey form for Oneida Castle and a compilation of historical research on the site. Includes reports, maps, monographs, legislation, correspondence, zip disks, computer disks, and compact discs. There is a bibliography and a draft report “Documentary Evidence Pertaining to Oneida Castle, 1780: Archival Materials at the Oneida Indian Nation Compiled in Cooperation with the National Park Service, Revolutionary War & War of 1812 Historic Preservation Database.” In addition, there is a report “The Destruction of Oneida Castle, Late July 1780: Historical Summary Compiled in Cooperation with the National Park Service, Revolutionary War & War of 1812 Historic Preservation Database.”

0014. ORISKANY AND FORT STANWIX, 2001

Photographs and slides documenting Fort Stanwix and Oriskany Battlefield. Includes a review of the Fort Stanwix and Oriskany Battlefield program reports.

0015. ORISKANY, PROGRAM REPORT, 1996-2002

Survey form for Oriskany Battlefield. Includes correspondence, reports, maps, news clippings, a chronology, zip disks, computer disks, and compact discs. There are records on planning, funding, and grants.

0016. PHOTOGRAPHY LOGS, 2001-2002

Spreadsheets providing descriptions of individual photographs and slides taken of Fort Stanwix and Oriskany. Includes maps showing locations of individual shots.

**0017. REPORT ON THE HISTORIC PRESERVATION OF
REVOLUTIONARY WAR AND WAR OF 1812 SITES IN THE UNITED
STATES, 2001-2005**

An internal draft copy of the "Report on the Historic Preservation of Revolutionary War and War of 1812 Sites in the United States."

**0018. SIXTH NATIONAL CONFERENCE ON BATTLEFIELD
PROTECTION, UPDATES, 2000-2004**

The conference notebook for the American Battlefield Protection Program, Sixth National Conference on Battlefield Preservation. Includes newsletters of the American Battlefield Protection Program.

0019. SURVEY, PROGRAM BACKGROUND, 1992-2001

Reports, guides, and newsletters on the American Battlefield Protection Program and the Revolutionary War and War of 1812 Historic Preservation Study. The guides include: Battlefield Survey: American Battlefield Protection Program; Battlefield Survey Workbook, Monmouth; Associated Historic Property Survey, Methodology; and Guide to the Digital Survey Form and Sample Forms.

**0020. TASK DIRECTIVE, REVOLUTIONARY WAR AND WAR OF 1812
HISTORIC PRESERVATION STUDY, 1997**

A task directive to establish National Park Service policy and the program approach to implement the "Revolutionary War and War of 1812 Historic Preservation Study," mandated by congressional legislation.

*SUBSERIES C: ARCHEOLOGICAL RECORDS, 1965-2008**SUB-SUBSERIES 1: ADMINISTRATIVE RECORDS, 1971-2008***0001. ARCHEOLOGICAL EXCAVATION, PERSONNEL, 1971**

An organization chart showing the personnel working on the Fort Stanwix Archeological Project.

0002. WOOD SAMPLE ANALYSIS, 1972-1973

A report from the State University of New York, College of Environmental Science and Forestry on the identification of timber from wood and charcoal samples.

**0003. ARCHEOLOGICAL SITES, RESEARCH POTENTIAL AND DESIGN,
1972-2001**

A compilation of excerpts from FOST archeological reports that were collected as reference material for research designs. There are two 3.5" computer disks.

**0004. OUTHOUSES IN ROME, NEW YORK, NORTHEAST HISTORICAL
ARCHEOLOGY, 1974**

An article from Northeast Historical Archeology entitled "Outhouses in Rome, New York," by Lee Hanson, the first superintendent of FOST.

0005. ARCHEOLOGICAL PERMITS, 1978-1985

A compilation of reports, correspondence, and handwritten notes on National Park Service procedure for archeological permitting.

0006. SENECA ARTIFACT TAXONOMY, 1978-2005

A report "Seneca Artifact Taxonomy," on describing archeological artifacts.

0007. ARCHEOLOGY COLLECTION MANAGEMENT PROJECT, 1982

An article from the Rome Daily Sentinel on a project for Hartgen Archeological Associates to organize the archeological collection.

**0008. TECHNICAL MANUAL FOR THE ISSUANCE OF
ARCHEOLOGICAL PERMITS, 1984-2002**

The report "Technical Manual for the Issuance of Archeological Permits," including correspondence on changes in the permit process.

**0009. EVALUATION OF ARCHEOLOGICAL COLLECTION, REQUEST
FOR ASSISTANCE, 1986**

A memorandum from Superintendent William Jackson requesting the assistance of a metal conservator to evaluate the conservation needs of the FOST collection.

0010. PRESERVATION OF AMERICAN ANTIQUITIES, UPDATE, 1988

A National Park Service departmental manual update on the preservation of American antiquities.

0011. ARCHEOLOGY, TECHNICAL BRIEFS, 1988-1997

A collection of National Park Service technical briefs regarding archeology and preservation.

0012. SANITARY SEWER MAP OF ROME, NY, 1990

A map of the sewer system around the FOST site.

**0013. ARCHEOLOGICAL RESEARCH COLLABORATION WITH
SYRACUSE UNIVERSITY, 1991**

A trip report detailing a plan to create a cooperative agreement between Fort Stanwix and Syracuse University to allow for use of the FOST archeological collection for research and educational purposes.

0014. ARCHEOLOGICAL OVERVIEW AND ASSESSMENT, 1995-1999

Drafts, correspondence, and commentary on the report "Archeological Overview and Assessment of the Fort Stanwix National Monument, Rome, New York."

0015. EXCAVATION UNIT MAP, 1996

Photocopies of the excavation map (1965) and an excerpt from the report "Casements and Cannonballs, Archeological Investigations at Fort Stanwix National Monument," collected for the purpose of creating a map showing excavation sites in relation to structures that existed on the site.

0016. FIELD FORMS, TREE PLANTING EXCAVATIONS, 1997

A form created to record archeological findings for tree planting excavations.

**0017. SARATOGA NATIONAL HISTORIC PARK, SECTION 106
SUPERVISION, 1997-2001**

Correspondence regarding assistance, commentary, and supervision provided by the Chief of Cultural Resources at FOST for Section 106 compliance requirements at Saratoga National Historic Park.

0018. RESOURCE PROTECTION, METAL DETECTING, 1997-2005

News clippings, correspondence, and handwritten notes on metal detecting and geocaching, specifically, for their potential to interfere with the protection and preservation of cultural resources.

0019. ARCHEOLOGICAL OVERVIEW AND ASSESSMENT, 1999

Two copies of the report “Archeological Overview and Assessment of the Fort Stanwix National Monument, Rome, New York.”

0020. MARTIN VAN BUREN HISTORIC SITE, SECTION 106 SUPERVISION, 1999-2000

Correspondence regarding assistance, commentary, and supervision provided by the Chief of Cultural Resources at FOST for Section 106 compliance requirements at Martin Van Buren Historic Site.

0021. ARCHEOLOGICAL SITES MANAGEMENT INFORMATION SYSTEM, REPORTS, 1999-2004

Correspondence, reports, and computer disks on the Archeological Sites Management Information System (ASMIS) database.

0022. ARCHEOLOGICAL PERMITS, 1999-2006

Correspondence, reports, handwritten notes, and a computer disk on archeological permits.

0023. EXTENT OF ARCHEOLOGICAL EXCAVATION AT FORT STANWIX, 2000

Correspondence on the extent of the FOST archeological explorations and whether they could be classified as excavated in entirety.

0024. CATALOGING PROJECTS, REFERENCE, 2002

Notes on several cataloging projects with the years of the project, the range of the catalog numbers, and problems encountered.

0025. GEOGRAPHIC INFORMATION SYSTEMS PROJECT, NORTH CASEMENT, 2002

Maps of the North Casement archeological site and an excerpt from the report “Casement and Cannonballs, Archeological Investigations at Fort Stanwix National Monument,” indicating the locations where individual artifacts were found. The maps were created as part of a Geographic Information Systems project.

0026. ARCHEOLOGICAL FIELD MAPS, SURVEY MAPS, AND HISTORICAL MAPS, INDEX, 2002-2003

Notes describing the various features detailed on archeological field maps, survey maps, and historical maps in the FOST archives.

0027. HARTGEN BOX LISTS OF ARTIFACTS (00026), 2002-2007

Database spreadsheets detailing the archeological artifacts of accession (00026) with handwritten notes on the contents of each individual box.

0028. ARCHEOLOGICAL COLLECTION, TIME MARKERS, 2003

Notes on individual archeological artifacts that are datable to a specific time period.

0029. ARCHEOLOGICAL FIELD MAPS, MISSING EXCAVATION UNITS, 2003

Maps and notes on archeological excavations without a corresponding mylar excavation unit base map.

0030. ARCHEOLOGY AND RECONSTRUCTION OF FORT STANWIX, EXCAVATION, DESCRIPTIVE OVERVIEW, PRIMARY DOCUMENTS, 2003

Informational literature describing archeological excavations, fort reconstruction, and the usage of primary documents in telling the history of FOST.

0031. CATALOG CARDS (UNIT 7A, FEATURE 10 AND UNIT 6B), 2003

A grouping of the archeological catalog cards for the artifacts from Unit 7A, Feature 10, and Unit 6B.

0032. NOTIFICATION OF ADVERSE EFFECT, SAMPLE LETTER, 2003

A letter of notification of adverse effect from Hampton National Historic Site, saved for reference.

0033. CATALOGING ARTIFACTS, ISSUES AND CORRESPONDENCE, 2003-2004

Correspondence on cataloging issues and the assignment of catalog numbers.

0034. GLACIAL TILL, CLAY, AND BEACH DEPOSITS, OLD LAKE IROQUOIS, 2003-2006

Notes and excerpts of archeological reports from Hartgen Archeological Associates regarding the identification of soil samples from different excavations.

0035. DIRECTOR'S ORDER #28 AND #28A, CULTURAL RESOURCE MANAGEMENT, ARCHEOLOGY, 2004-2008

Copies of Director's Order #28 regarding standards in cultural resources management and #28A regarding the management of archeological activities.

0036. NEW YORK STATE ARCHEOLOGICAL REPORT FORMAT REQUIREMENTS, HUMAN REMAINS PROTOCOL, 2005

Guidelines from the New York State Historic Preservation Office on producing archeological reports and a "Human Remains Discovery Protocol."

0037. ARCHEOLOGICAL SITE MANAGEMENT INFORMATION SYSTEM, 2005-2007

The Archeological Site Management Information System Site Reports, Subsite Reports, and the Fiscal Year Reports/Superintendent's Certification for fiscal years 2005, 2006, and 2007. Includes correspondence.

0038. ARCHEOLOGICAL TECHNICAL BRIEFS, 2005-2007

A collection of National Park Service technical briefs on archeology and preservation.

0039. ARCHEOLOGY EXHIBITS, NOTES, 2005-2007

Handwritten notes and correspondence on archeology exhibits.

0040. HARTGEN BOX LISTS, 2005-2007

Database spreadsheets detailing the archeological artifacts of accessions (00027, 00037, and 00038) with handwritten notes on the contents of each individual box.

0041. BROWNFIELD CLEANUP PROGRAM, COMPLIANCE, SOUTHEAST CORNER OF JAMES ST. AND ERIE BLVD., 2006

A letter from the New York State Department of Environmental Conservation for a Brownfield Cleanup Program investigation at the Southeast corner of James Street and Erie Boulevard. There is a response letter from Superintendent James Perry detailing National Park Service preservation concerns.

0042. ARCHEOLOGY AT FORT STANWIX, WEBSITE, 2007

Correspondence regarding a website “Then and Now: Archeology at Fort Stanwix.” There are handwritten notes identifying the catalog numbers of artifacts shown on the Internet website.

0043. HISTORY OF A NINETEENTH CENTURY URBAN COMPLEX, ARCHEOLOGICAL NOTES, CHIEF OF CULTURAL RESOURCES MANAGEMENT, 2007

A spreadsheet listing buildings described in Diane Steck Waite’s “History of a 19th Century Urban Complex on the Site of Fort Stanwix,” a report for the Historic American Buildings Survey on five buildings situated on the site of Fort Stanwix (and demolished during reconstruction). The spreadsheet records a timeline of the building’s owners with additional notes on ownership changes, building modifications, and biographical information. In addition, there are handwritten research notes on the history of the five buildings.

0044. STANWIX HALL HOTEL, PUBLICATION PROPOSAL, 2007

Correspondence regarding a proposal by Scott Stull, of Hartgen Archeological Associates, to publish a booklet on the archeology of hotels utilizing data recovered from archeological excavations performed for the Marinus Willett Collections Management and Education Center, the site of the former Stanwix Hall Hotel.

0045. UNIT FIVE PROVENANCE CHANGES, 2007

A copy of a note from Lee Hanson’s field notes indicating provenance changes for Unit 5.

0046. ARCHEOLOGY FILES TRANSFERRED TO CENTRAL FILES, INDEX, undated

An index of folders to be transferred to the archeology drawer in the Central Files. The index lists details on units, features, and subject of records.

0047. ARTIFACT IDENTIFICATION, undated

Reports and handwritten notes on the characteristics and unique identifiable properties of bottles, glass, ceramics, and nails. In addition, there is a cross section showing layers of bricks and identifying individual bricks by number.

SUB-SUBSERIES 2: PROJECT RECORDS, 1965-2008

0001. ARCHEOLOGICAL EXCAVATIONS, 1965-1986

Reports, news clippings, a news release, slides, negatives, and photographs of the archeological test excavations conducted by Colonel J. Duncan Campbell in 1965.

0002. FIELD NOTES, ARCHEOLOGICAL EXCAVATIONS, LEE HANSON, 1970-1978

A transcribed daily journal of field notes from Lee Hanson on the archeological excavations at FOST from August, 1970 to May 1975, with additional handwritten notes from an excavation in 1978. There is an index that cross references excavation units with pages of the field notes.

0003. ARCHEOLOGICAL EXCAVATION (UNIT 5: A, C, E), 1971-2003

A compilation of drawings, maps, handwritten notes, catalog records on excavation (Unit 5: A, C, E). The handwritten notes attempt to match the catalog records of individual artifacts with the drawings and maps of the excavations. Includes a map showing excavation units against an outline of the historic fort.

0004. SOIL TEST BORINGS, 1974-2007

A compilation of reports, correspondence, notes, a computer disk, photographs, and negatives on soil test borings at FOST. Includes records on the soil tests performed for the reconstruction of the fort and the construction of the Marinus Willett Collections Management and Education Center.

0005. CASEMENTS AND CANNONBALLS, 1975

Two copies of the report "Casements and Cannonballs, Archeological Investigations at Fort Stanwix National Monument," by Lee Hanson and Dick Ping Hsu. Includes correspondence and news clippings on the report.

0006. ARCHEOLOGICAL CATALOGING PROJECT, 1988-1991

Memoranda, correspondence, contracts, and a completion report for a cataloging project conducted by Public Archeology Laboratory Inc. in association with Timelines Inc. Includes records on funding and contract modifications.

0007. THE NORTH CASEMENT OF FORT STANWIX, 1997-1998

A compilation of architectural plans, cross sections, and selected excerpts from reports on the subject of the North Casement of Fort Stanwix.

**0008. ARCHEOLOGICAL INVESTIGATIONS IN CENTRAL NEW YORK:
COLGATE UNIVERSITY FIELD METHODS PROJECT, VOLUME 2,
1999-2000**

The report "Archeological Investigations in Central New York: Colgate University Field Methods Project, Volume 2," which summarizes the findings of archeological excavations performed by students of Colgate University and the Oneida Indian Nation Youth Work/Learn Program.

**0009. ARCHEOLOGY PROJECT, WILLETT CENTER SITE, WAYSIDE
EXHIBIT, 2003**

Correspondence and a project bulletin on the creation of a temporary wayside exhibit for the archeological excavations at the site of the Marinus Willett Collections Management and Education Center.

0010. CASEMENTS AND CANNONBALLS, CROSS REFERENCE, 2003-2008

A compilation of notes, maps, drawings, photographs (photocopies), and correspondence on the report "Casements and Cannonballs, Archeological Investigations at Fort Stanwix." Includes notes that cross reference artifacts from the report with their catalog records, provenance, and descriptions. There are maps that cross reference artifacts and features with their excavations units. In addition, there is correspondence on an unsuccessful attempt to republish "Casements and Cannonballs."

0011. PHOTO LOG OF SLIDES, 2007

An index, with draft copies, of slides in the FOST collection. The index indicates dates, photographer, and a description of the slide. There are notes on missing slides. The "Photo Log of Slides" is labeled as the "Fort Stanwix Archeological Project (Book I, 1970-1974; Book II, 1974-1979; Book III, 1979-1985)," but also includes slides with other subjects such as National Parks. There are both typed and handwritten (photocopied) versions of the "Photo Log of Slides."

**0012. GEOGRAPHIC INFORMATION SYSTEM PROJECT, WEST
BARRACKS, UNIT 18A AND RELATED FEATURES, NOTES, 2008**

Handwritten notes, maps, drawings, and an excerpt from the report "Casements and Cannonballs, Archeological Investigations at Fort Stanwix." The notes indicate

artifacts associated with the different features of Unit 18A. The original folder indicates this information was used in the 2008 National Park Service/State University of New York, College of Environmental Science and Forestry, Geographic Information System project.

SUBSERIES D: COLLECTIONS MANAGEMENT RECORDS, 1963-2008

SUB-SUBSERIES 1: ADMINISTRATIVE RECORDS, 1963-2008

0001. ACCESSION AND CATALOG NUMBERS, ASSIGNMENT AND ISSUES, 1963-2005

Correspondence, handwritten notes, memoranda, reports, and news clippings regarding research into the history of accessions and cataloging for the FOST collection.

0002. MISSING ITEMS, RECONCILIATION, 1970-2004

Reports, handwritten notes, and catalog records regarding missing items and discrepancies in catalog records.

0003. T. SNELL NEWMAN'S POST-EIGHTEENTH CENTURY BOTTLE DATING KEY AS APPLIED TO FIVE PRIVIES IN ROME, NEW YORK, 1972

A report from a University of Pennsylvania graduate student who worked as a field supervisor on the FOST archeological excavations in the summer of 1971.

0004. WATERCOLOR PAINTING OF FORT STANWIX, PROVENANCE INVESTIGATION, 1975-2003

Correspondence regarding the provenance and copyright of the watercolor painting "Fort Stanwix (1975)," by Jan Peterson.

0005. EXHIBIT, ROME HISTORICAL SOCIETY, DONATED ARTIFACTS, 1977

News clippings regarding an exhibit of Revolutionary War artifacts at the Rome Historical Society.

0006. LOANS OF ARTIFACTS: RECONCILIATION, BACKGROUND, AND CORRESPONDENCE, 1978-2004

Correspondence, handwritten notes, reports, catalog records, and news clippings regarding loans, donations, and provenance issues for individual artifacts.

0007. ARCHEOLOGICAL COLLECTIONS PROJECT, STORAGE, REVIEW, LIST OF EXHIBIT THEMES, 1982

A report from Hartgen Archeological Associates on a project to improve collections storage and recommend exhibit possibilities.

0008. INVENTORY OF PROPERTY, MUSEUM COLLECTIONS, 1983-1986

Memoranda and "Annual Inventory of Museum Collections" reports.

0009. FORMALDEHYDE: HOW GREAT IS THE DANGER TO MUSEUM COLLECTIONS, 1985

Memoranda, correspondence, a survey, a news clipping, and the report "Formaldehyde: How Great is the Danger to Museum Collections?"

0010. AUTOMATED NATIONAL CATALOG SYSTEM (ANCS), 1986

Memoranda announcing the development of the Automated National Catalog System (ANCS) database.

0011. COLLECTIONS ACCOUNTABILITY PROJECT, NORTH ATLANTIC REGION, 1986

Memoranda and reports on the North Atlantic Region Collections Accountability Project.

0012. SUPPLEMENTARY HISTORY OBJECT NAME LIST, 1986

The "Supplementary History Object Name List," for use in cataloging National Park Service history objects.

0013. COLLECTION DOCUMENTATION, STATUS AND NEEDS, 1986-2005

Memoranda, reports, and handwritten notes regarding cataloging progress and identifying work yet to be completed.

0014. INTEGRATED PEST MANAGEMENT, 1988-2001

Correspondence, memoranda, and excerpts of reports regarding the implementation of an "Integrated Pest Management Program," to protect the FOST collection.

0015. COLLECTION INVENTORIES, 1988-2004

Handwritten collection inventories listing boxes, location, and special notes.

0016. PROCESSING ARCHIVAL MATERIALS, TRIP REPORT, 1989

A report from the Acting Supervisor, Archeology Branch, Cultural Resource Center regarding a review of archival processing performed by a contractor. Additionally, includes planning for the move of archeological artifacts to a new storage site.

0017. ENTRIES AND CORRECTIONS TO BE MADE IN THE FOST ACCESSION BOOK, 1989-2007

Notes, spreadsheets, and copies of portions of the FOST accession book, collected in order to make corrections. The notes identify catalog cards with no accession number and list accession number changes.

0018. ACCESSION AND CATALOG ISSUES, BOX NUMBERS, 1990-2005

Correspondence, handwritten notes, spreadsheets, catalog records, a computer disk, and excerpts from reports collected for reconciling problems with the information entered in the Automated National Catalog System.

0019. ARCHIVES COLLECTION, 1990-2005

Notes and spreadsheets regarding archival items in the FOST collection.

0020. CULTURAL RESOURCES MANAGEMENT, CONFERENCE NOTES, CORRESPONDENCE, 1991

A memorandum with conclusions and recommendations from the Second North Atlantic Region Curator's Conference. In addition, there is a memorandum on reporting archeological/cultural violations and incidents.

0021. MUSEUM COLLECTIONS PRESERVATION AND PROTECTION PROGRAM, SECURITY SYSTEM, MAINTENANCE, 1991-1992

Memoranda, correspondence, and drawings regarding security devices, exhibit cases, and the Museum Collections Preservation and Protection Program.

0022. MILDEW AND MOLD, 1993-2006

Correspondence and news clippings on mildew and mold issues, including treatment measures.

0023. REVIEW OF COLLECTION PROFILE, 1994

A memorandum from Superintendent Gary Warshefski to Staff Curator, North Atlantic Region with comments on updating the collection profile for FOST.

0024. GUIDELINES FOR ARRANGEMENT AND DESCRIPTION OF ARCHIVES AND MANUSCRIPTS, 1995

The report "Guidelines for Arrangement and Description of Archives and Manuscripts: A Manual for Historical Records Programs in New York State," by the New York State Archives and Records Administration.

0025. CULTURAL RESOURCES PRESERVATION PROGRAM PROJECTS, 1995-1996

Project statements from Superintendent Gary Warshefski in response to Call for Cultural Resources Preservation Program Projects. The projects are listed in a combined priority list.

0026. ARCHIVAL REHOUSING, CATALOGING WORKSHEETS, 1996

Handwritten notes on a project to rehouse archival materials due to a mold problem. The notes describe the contents of individual folders. In addition, there are box lists of bricks from the FOST collection.

0027. FORT STANWIX RECORDS HELD AT THE DENVER SERVICE CENTER, 1996

A list of records concerning FOST that are held at the Denver Service Center, Technical Information Center.

0028. OPERATIONS FORMULATION SYSTEM, EXPAND PARK CURATORIAL PROGRAM, 1996

Descriptions and requests for proposed FOST projects to improve collection management and preservation.

0029. SURVEY OF HISTORICAL RECORDS REPOSITORIES, NEW YORK STATE HISTORICAL RECORDS ADVISORY BOARD, 1996

Survey answers for the "Survey of Historical Records Repositories, New York State Historical Records Advisory Board," detailing the collection, facilities, and staff at FOST.

0030. CATALOGING BACKLOG, COLLECTIONS PROJECTS, 1996-1998

Correspondence on collections projects and cataloging backlog.

0031. ACCESS POLICY AND PROCEDURE, 1996-2004

Correspondence, computer disks, and a report on access to collections areas, including standard operation procedures.

0032. REHOUSING PROJECTS, SUMMARY, 1996-2004

Notes and an excerpt from "Collections Storage Plan," regarding rehousing projects conducted at FOST.

0033. DIPOSITION OF MUSEUM OBJECTS, 1997

Correspondence on de-accessioning museum objects.

0034. THEFT OF ARTIFACTS, INVESTIGATION OF RECENTLY LOCATED ARTIFACTS, 1997

Correspondence on theft at FOST and an investigation of recently located artifacts.

0035. CONSERVATION ISSUES, REFERENCE, 1997-1998

A compilation of correspondence and reports on conservation issues.

0036. HEARTH EXHIBIT, ARCHEOLOGY, 1997-1998

Correspondence regarding three exhibit panels on archeology at the FOST hearth exhibit.

0037. THE OFFICIAL MUSEUM DIRECTORY, REFERENCE PUBLICATIONS, 1997-2001

Notes and updates on the FOST profile in "The Official Museum Directory."

0038. ENTRY LOGS, COLLECTION STORAGE ROOMS 1 & 2, EAST CASEMENT CURTAIN WALL AND NORTHEAST BASTION, 1997-2005

Logs stating the date, name, time in/out, and purpose of entry into collections storage areas. The logs have signatures and additional notes.

0039. BUTTONS FOR EXHIBIT, HISTORIC BACKGROUND, 1998-2003

Correspondence, handwritten notes, excerpts of reports, and catalog records pertaining to buttons in the FOST collection. There are records on buttons on exhibit, missing buttons, buttons without catalog numbers, and buttons receiving conservation treatment.

0040. COLLECTION ACCOUNTING, BOX AND SHELF NUMBERS, 1998-2005

Correspondence and handwritten notes pertaining to gaps in the labeling of collection storage boxes.

0041. COLLECTIONS EVENT LOG, 1999

Yearlong appointment book recording events in collection storage and exhibit areas.

0042. DONATION, LEE HANSON, 1999

A memorandum on a donation from former Superintendent Lee Hanson.

0043. LOAN OF ARCHIVAL COPIES OF FOST BOOKS/REPORTS, 1999

Correspondence on the loan "Fort Stanwix: History, Historic Furnishings, and Historic Furnishing Reports," and "Casements and Cannonballs: Archeological Investigations at Fort Stanwix National Monument," to Presto Print for digital scanning.

0044. NATIONAL PARK SERVICE CURATORIAL CONFERENCE, 1999

A program agenda with proposed topics for the National Park Service Curatorial Conference.

0045. SEISMOGRAPH, 1999

Correspondence on acquiring a seismograph to measure the effects of canon firing at the fort.

0046. THREATS TO REVOLUTIONARY WAR PARKS, DISCUSSION, 1999

Correspondence pertaining to a poll of threats to National Park Service administered areas related to the American Revolution. Personnel at FOST provided a list of threats to the site.

0047. CLOSING STORAGE ROOM TWO, NORTHEAST HALF, PHOTOGRAPHS, CIRCA 1999-2000

Photographs of Storage Room Two at the time of its closing.

0048. COPYRIGHT ISSUES, MAPS, PHOTOGRAPHS, JOURNAL, 1999-2000

Correspondence on copyright permissions for photographs, maps, and a journal, for a revised edition of "Fort Stanwix: Construction and Military History," by John Luzander.

0049. COLLECTIONS EVENT LOG, 2000

Yearlong appointment book recording events in collection storage and exhibit areas.

0050. LIBRARY MANAGEMENT, 2000

Correspondence on the management of the FOST library collection.

0051. SECURITY NEEDS ASSESSMENT, 2000

A memorandum detailing a security needs assessment for FOST by a visiting National Park Service ranger.

0052. WOMEN'S RIGHTS HISTORIC SITE, MISSING ARTIFACTS, 2000

Correspondence on a collection inventory for Women's Rights Historic Site, which at one time stored portions of their collection at FOST.

0053. COLLECTIONS EVENT LOG, 2001

Yearlong appointment book recording events in collection storage and exhibit areas.

0054. UNACCESSIONED COLLECTIONS, 2001

A list of FOST's un-accessioned records and artifacts.

0055. SAVE AMERICA'S TREASURES, GRANTS, 2001-2003

Correspondence regarding grants from the Federal Save America's Treasures program.

0056. ARCHIVES WEEK EVENT HELD AT FORT STANWIX, CENTRAL NEW YORK LIBRARY RESOURCES COUNCIL, 2002

A newsletter for the Central New York Library Resources Council noting the New York State Archives Week event "Telling Our Stories: The Revolutionary War in Central New York," held at Fort Stanwix.

0057. COLLECTIONS EVENT LOG, 2002

Yearlong appointment book recording events in collection storage and exhibit areas.

0058. COLLECTIONS STORAGE PLAN, FUNDING, 2002

Correspondence regarding funding for a collections storage plan.

0059. THE OFFICIAL MUSEUM DIRECTORY, REFERENCE PUBLICATIONS, 2002-2004

Notes and updates on the FOST profile in "The Official Museum Directory."

0060. COLLECTIONS EVENT LOG, 2003

Yearlong appointment book recording events in collection storage and exhibit areas.

0061. MUSEUM CLOSING AND SECURITY, 2003

Correspondence and handwritten notes on closing the FOST museum. The records address security and access issues.

0062. SECURITY AND ACCESS, 2003

A memorandum pertaining to a standard operating procedure for access to collection storage areas.

0063. ARTIFACTS FOR EXHIBIT, MUSEUM CATALOGUE RECORDS, 2003-2004

Handwritten notes, catalog records, photographs (photocopies), and an excerpt from the report "Casements and Cannonballs, Archeological Investigations at Fort Stanwix National Monument," regarding artifact selection for a museum exhibit.

0064. ENTRY LOGS, 2003-2005

Logs stating the date, name, time in/out, and purpose of entry into collection workroom (East Casement) and Interim Work Area (West Casement). The logs have signatures and additional notes.

0065. ACCESSION INQUIRY, LOAN OF MUSKET (1976), 2004

Correspondence regarding accession documentation for items loaned to FOST, including a musket from Harpers Ferry Center.

0066. CARING FOR FORT STANWIX ARTIFACTS, EDITORIAL, ROME DAILY SENTINEL, 2004

An editorial "Caring for Fort Stanwix Artifacts," by Craig Davis, Chief of Cultural Resources Management, in the Rome Daily Sentinel.

0067. COLLECTIONS EVENT LOG, 2004

Yearlong appointment book recording events in collection storage and exhibit areas.

0068. COLLECTION MANAGEMENT PROJECT IDEAS, 2004

Excerpts from reports and handwritten notes concerning project ideas for interns.

0069. DEHUMIDIFIERS IN INTERIM STORAGE, 2004

Correspondence and photographs (photocopies) of dehumidifiers in the interim storage area.

0070. GLASS BEAD RING AND BEAD CHAIR, NOTES, 2004

Correspondence concerning the best method to restring glass beads for an exhibit.

0071. MARTIN VAN BUREN NATIONAL HISTORIC SITE, COLLECTION MOVE, 2004

Correspondence on formalizing a work plan for moving the Martin Van Buren National Historic Site's collection to FOST.

0072. REPRODUCTION PERIOD CLOTHING, WILLETT CENTER EXHIBIT, 2004

Correspondence and a Receipt for Property for reproduction clothing to be used for an exhibit in the Marinus Willett Collections Management and Education Center.

0073. BOTTLES, CONTENT ANALYSIS, MUSEUM CATALOG RECORDS, 2004-2005

Correspondence, handwritten notes, and catalog cards of pharmaceutical/medicine bottles recovered archeologically at FOST. There is a proposal letter to Oneida Research Services Inc. to analyze the contents of the bottles.

0074. CONSERVATION TREATMENTS, PROPOSALS, SUGGESTIONS, 2004-2005

Correspondence, handwritten notes, and photographs (photocopies) regarding conservation treatment proposals of FOST artifacts by Harpers Ferry Center. Powder horns, a desk, and the Fort Stanwix orderly book are amongst the items with object treatment proposals.

0075. PROCURE COLLECTIONS STORAGE EQUIPMENT, PROJECT MANAGEMENT INFORMATION SYSTEM, 2004-2007

A project statement to procure collections storage equipment for moving the collection to the Marinus Willett Collections Management and Education Center.

0076. UPSTATE NEW YORK SUBCLUSTER, CORRESPONDENCE, MEETINGS, 2004-2007

Correspondence regarding meetings and resource sharing for curatorial operations in the Upstate New York Sub-cluster.

0077. CARING FOR THE FORT STANWIX MUSEUM COLLECTIONS, PRESENTATION, 2005

A printout and compact disc from a digital presentation "Caring for the Fort Stanwix Museum Collections."

0078. COLLECTION MANAGEMENT AGREEMENT WITH MARTIN VAN BUREN NATIONAL HISTORIC SITE, COLLECTION STORAGE, 2005

A "Collection Management Agreement for Storage of Archeological Collections of Martin Van Buren National Historic Site at Fort Stanwix National Monument, Marinus Willett Collections Management and Education Center."

0079. COLLECTIONS EVENT LOG, 2005

Yearlong appointment book recording events in collection storage and exhibit areas.

0080. EAST CASEMENT STORAGE, COLLECTION NOTES, 2005

Handwritten notes pertaining to missing artifacts and incorrect or missing catalog numbers for items in the East Casement storage room.

0081. MANAGEMENT OF NATIONAL PARK SERVICE NATURAL HISTORY COLLECTIONS, REPOSITORY AGREEMENT, DRAFT, 2005

A draft of a generic repository agreement for the storage of natural history collections with cooperative institutions.

0082. LOANED ITEMS, 2005-2007

Handwritten notes on the loan of items from the FOST collection. The notes include catalog numbers, box counts, and information on the recipient of the loan and whether it was returned.

0083. MUSEUM CATALOG RECORDS, CATALOG AND ACCESSION NUMBERS, 2005-2008

Notes and catalog records concerning catalog numbers and accession numbers, including the accession FOST-00011.

0084. COLLECTIONS EVENT LOG, 2006

Yearlong appointment book recording events in collection storage and exhibit areas.

0085. LOAN OF FLAGS FOR FLAG DAY, 2006

Correspondence on the loan of flags from FOST, to a Rotary meeting, on Flag Day.

0086. NEW YORK STATE MUSEUM REQUIREMENTS, PROPOSED AMENDMENTS, 2006

Correspondence from The State Education Department, The University of the State of New York, regarding proposed amendments to rules for museums, historical societies, and cultural agencies.

0087. PHOTOGRAPH REQUESTS, 2006

Correspondence, photographs (photocopies), and a compact disc regarding photograph requests.

0088. THE OFFICIAL MUSEUM DIRECTORY, 2006

Notes and updates on the FOST profile in "The Official Museum Directory."

0089. TRANSITION PLANNING, 2006

Correspondence on the collection of park reports and records for the orientation of Acting Superintendent Ken Mabery.

0090. FILM PRESERVATION AND DIGITAL IMAGING PROJECTS, 2006-2007

Correspondence regarding a National Park Service initiative to preserve cellulose nitrate, cellulose acetate, and color films. In addition, there are records concerning an initiative to digitally photograph significant objects in the National Park Service museum collections.

0091. COLLECTION RISK ASSESSMENT, 2006-2008

Handwritten notes, a draft “Risk Assessment Worksheet,” and an annotated copy of “Museum Collections – Emergency Operations Plan, Risk Assessment and Mitigation.”

0092. LIBRARY MANAGEMENT, 2006-2008

Correspondence regarding library management, cataloging, and a library profile. Includes records on access and research requests during the move from the fort to the Marinus Willett Collections Management and Education Center.

0093. COLLECTIONS EVENT LOG, 2007

Yearlong appointment book recording events in collection storage and exhibit areas.

0094. INVENTORY OF FOST RECORDS, LIBRARY AND ARCHIVES, 2007

A report “Inventory of the Records of the National Park Service (Record Group 79),” listing records concerning FOST. Includes a compact disc.

0095. PRESERVATION OF FAMILY TREASURES, DAUGHTERS OF THE AMERICAN REVOLUTION (MARINUS WILLETT CHAPTER), 2007

Notes and research collected for the presentation “Preservation of Family Books, Documents, Maps, and Other Historical Artifacts,” by Chief of Cultural Resources Management, Craig Davis, to the Marinus Willett Chapter of the Daughters of the American Revolution.

0096. PROJECT MANAGEMENT INFORMATION SYSTEM, PRIORITIES, 2007

Correspondence, handwritten notes, and spreadsheets regarding the prioritization of FOST projects, including those concerning cultural resources.

0097. RESEARCH ACCESS, 2007

A report detailing policy and procedure for park rangers and volunteers for use in answering public requests regarding research access, donations, appraisals, and found objects.

0098. THE OFFICIAL MUSEUM DIRECTORY, 2007

Notes and updates on the FOST profile in “The Official Museum Directory.”

0099. PROJECT MANAGEMENT INFORMATION SYSTEM, CORRESPONDENCE, FUNDING, 2007-2008

Correspondence, handwritten notes, and spreadsheets pertaining to cultural resources projects and funding.

0100. ARTIFACTS FROM ORISKANY BATTLEFIELD, MEETING REQUEST, 2008

Correspondence regarding research on artifacts discovered at Oriskany Battlefield.

0101. ORISKANY PAINTING, LOAN FROM ONEIDAS, 2008

Correspondence on the loan of a painting of Oriskany, from the Oneida Indians, for display in the Marinus Willett Collections Management and Education Center.

0102. REPRODUCTION MUSKETS, UNSERVICEABLE, 2008

Correspondence pertaining to unserviceable reproduction muskets and the methods of disposing them.

0103. SPACE REQUIREMENTS, ENVIRONMENTAL CONTROLS, MARTIN VAN BUREN NATIONAL HISTORIC SITE, 2008

Correspondence regarding heating, venting, and air conditioning systems and a space needs analysis at Martin Van Buren National Historic Site.

0104. HISTORIC FURNISHINGS, ISSUES, UPDATING THE HISTORIC FURNISHINGS REPORT, undated

Notes on a project proposal to update the Fort Stanwix Historic Furnishings Report.

0105. OPENING AND CLOSING PROCEDURES, undated

A checklist of opening and closing procedures for the collection management areas of the Marinus Willett Collections Management and Education Center.

0106. RARE BOOKS, LIST OF RARE BOOKS, ACCESSION INTO MUSEUM COLLECTION, undated

A list of rare books in the FOST library and an excerpt from the "Fort Stanwix Collections Management Plan" concerning a recommendation to accession and catalog the rare books in the museum collection.

SUB-SUBSERIES 2: PLANS AND REPORTS, 1983-2008

0001. CHECKLIST FOR PRESERVATION AND PROTECTION OF MUSEUM COLLECTIONS, EAST CASEMENT ADMINISTRATIVE OFFICES, DEFICIENCY REPORT, 1996

The report "National Park Service Checklist for Preservation and Protection of Museum Collections," with sub-sections for "East Casement Administrative Offices," and "Deficiency Report."

0002. COLLECTION CONDITION SURVEY, 1991

Two copies of the report "Collection Condition Survey, Fort Stanwix National Monument." In addition there are memoranda, a task directive, a questionnaire, and excerpts of the report with notes and annotations.

0003. COLLECTION MANAGEMENT PLAN, 1991-1998

Two copies of the "Fort Stanwix National Monument, Collection Management Plan (1993)." There are draft versions of the report and action plan. In addition, there are memoranda, a task directive, computer disks, and correspondence.

0004. COLLECTION MANAGEMENT PLAN, 2001-2002

Two copies of the "Fort Stanwix National Monument, Collection Management Plan (2002)." There are draft versions of the report, including some with annotations. In addition, there is review, commentary, correspondence, memoranda, a task directive, handwritten notes, and computer disks.

0005. COLLECTIONS MANAGEMENT REPORTS, 1983-2007

Annual collections management reports with accompanying memoranda, correspondence, handwritten notes, and computer disks. There are records on discrepancies in the 2005 Collections Management Report, the first year that the Automated National Catalog System generated the primary report.

0006. MUSEUM COLLECTION AND EXHIBIT HOUSEKEEPING AND PRESERVATION PLAN, 2005-2007

Two copies of the "Fort Stanwix National Monument, Museum Collection, Exhibit Housekeeping, and Preservation Plan." There is correspondence, a computer disk, photographs (photocopies), architectural floor plans, and draft excerpts of the report.

0007. MUSEUM COLLECTION CURATORIAL FACILITY, 2005-2006

A draft of the report "Northeast Region, Museum Collection Curatorial Facility Plan," which suggests strategies for regional cooperative collections storage. There are records regarding the development of a service-wide collection strategy for the

National Park Service. Includes correspondence, spreadsheets, review, and commentary.

0008. MUSEUM COLLECTIONS EMERGENCY OPERATIONS PLAN, 2007-2008

Two draft copies of the report "Fort Stanwix, Museum Collections, Emergency Operations Plan." Includes a compact disc and highlighted architectural floor plans of the Marinus Willett Collections Management and Education Center.

0009. NORTHEAST MUSEUM SERVICES CENTER, ANNUAL REPORT, STATUS REPORT, 1997

The "Northeast Museum Services Center, Fiscal Year 1997 Status Report," describing project funding for National Park Service sites in the northeast.

0010. PRELIMINARY RESULTS OF BRICK ANALYSIS AT FORT STANWIX NATIONAL MONUMENT, 2003-2007

An annotated draft of the report "Preliminary Petrographic Analysis of Bricks from the North Casement, Fort Stanwix National Monument," by Robert Allers. There is an excerpt from the report "Willett Center Archeological Investigation, Phase 1 at Fort Stanwix National Monument," by Hartgen Archeological Associates Inc. In addition, there is a presentation "Preliminary Results of Brick Analysis at Fort Stanwix National Monument," by Robert Allers, at Perry Jr. High School, New Hartford, NY.

0011. SCOPE OF COLLECTION STATEMENT, 1984-1986

Two copies of the report "Fort Stanwix National Monument, Scope of Collection Statement." Includes memoranda, excerpts from reports, and "Guide for Writing a Scope of Collection Statement."

0012. STANDARD FACILITY REPORT, REGISTRARS COMMITTEE OF THE AMERICAN ASSOCIATION OF MUSEUMS, 2008

The report "Standard Facility Report-United States, Registrars Committee of the American Association of Museums, Adopted 1998," which profiles Fort Stanwix National Monument. Includes drafts of the report.

0013. SUMMARY REPORTS, PARK COLLECTIONS MANAGEMENT PROGRAM, 2005-2006

Monthly reports from the collections manager to the superintendent detailing work progress and accomplishments. Included is the report "National Park Service Checklist for Preservation and Protection of Museum Collections," which surveys the collections management program and facility.

SUB-SUBSERIES 3: PROJECT RECORDS, 1979-2008

0001. ARCHIVAL RECORDS TYPING PROJECT, 2006-2007

Correspondence, a contract, and records on the planning, staffing, and management of a project to reformat handwritten archeological field notes and a collection of index cards by typing and scanning the records into digital format.

0002. ARTIFACT LABELLING PROJECT, 2007-2008

Correspondence, spreadsheets, box lists, excerpts of reports, handwritten notes, a contract, a project agreement, and a scope of work for a project to label archeological artifacts recovered from the excavations for the Marinus Willett Collections

Management and Education Center. There are records on planning and project management, including progress reports.

0003. CATALOGING PROJECT, 1983-1984

Includes a summary report of a project by Hartgen Archeological Associates Inc. to catalog portions of the FOST collection. The summary report includes a list of cataloged artifacts cross referenced with provenance and catalog number. In addition, there is correspondence, trip reports, and the report "Fort Stanwix National Monument, An Evaluation of Storage," by Edward McManus. (See also .0006 COLLECTION MANAGEMENT PROJECT, 1983, from this subseries, for records on an earlier phase of this project)

0004. CATALOGING PROJECT, 2005-2007

A summary report, from Hartgen Archeological Associates Inc., on a project to process Fort Stanwix Collections (FOST-00026, 00027, 00037, and 00038). The report details the processing of the artifacts, including cleaning, cataloging, labeling, conservation, and preservation efforts. The records include spreadsheets and handwritten notes documenting each collection from FOST, including box numbers, catalog numbers, and notes on individual artifacts.

0005. CATALOG LARGE ARCHEOLOGICAL COLLECTION (1988-1990), 1988-2005

Correspondence, trip reports, progress reports, handwritten notes, and the report "Project Documents for Catalog Large Archeological Collection, Fort Stanwix National Monument," which contains contract specifications, methodology, and a scope of work. In addition, Chief of Cultural Resources, Craig Davis, made notes concerning bound copies of cataloging worksheets and spreadsheets from the "1988-1989 Timelines/Public Archeology Laboratory contract to 'Catalog Large Archeological Collection'." The bound copies are not part of this collection.

0006. COLLECTION MANAGEMENT PROJECT, 1983-2005

Includes a summary report, from Hartgen Archeological Associates Inc., regarding a collection management project involving cleaning artifacts, creating an inventory, and rehousing artifacts. There is correspondence and photographs of the collections storage area. In addition, there are notes from the Chief of Cultural Resources, Craig Davis, on future phases of this project (see 0003. CATALOGING PROJECT, 1983-1984 of this subseries).

0007. COLLECTIONS STABILIZATION PROJECT, SPACESAVER STORAGE, TRIP REPORTS, 1986-1992

Memoranda, correspondence, trip reports, invoices, drawings, and a survey "Inspection Checklist for Museum Storage and Exhibit Spaces," regarding the stabilization of collections storage conditions for preservation.

0008. CULTURAL RESOURCES BIBLIOGRAPHY, 2002-2004

Includes "Fort Stanwix National Monument Cultural Resources Bibliography, Northeast Museum Services Center Shelf List," listing park planning and research reports. There is correspondence regarding updating the Northeast Museum Services Center's Cultural Resources Bibliography for FOST.

0009. EXHIBIT REHABILITATION, 1979

Includes plans, with photographs (photocopies), describing the museum exhibit design in the West Casement of Fort Stanwix. There is a note recording the drawings as part of the 1979 exhibit rehabilitation.

0010. NOTES AND RECOMMENDATIONS FOR THE STABILIZATION OF THE HEARTH, 2006-2007

Correspondence, handwritten notes, and the report "Notes and Recommendations for the Stabilization of the Hearth," by William A. Griswold, Northeast Archeology Program. The report details alternative options for the preservation of the Fort Stanwix hearth.

0011. TECHNICAL ASSISTANCE PROJECT, 1995-1998

Correspondence, task directives, scope of work statements, memoranda, handwritten notes, drafts, and completion reports pertaining to the Museum Collection Preservation and Protection (MCP) technical assistance project, a three phase project to rehouse and improve storage for portions of the FOST collection.

0012. TECHNICAL ASSISTANCE PROJECT, 2001

Task directive, shelf lists, and a completion report pertaining to the Museum Collections Preservation and Protection (MCP) technical assistance project "Rehouse Oversized Archeological Objects."

0013. TECHNICAL ASSISTANCE PROJECT, 2002-2005

Correspondence, a task directive, handwritten notes, a compact disc, and a completion report pertaining to the Museum Collection Preservation and Protection (MCP) technical assistance project to rehouse and improve storage for portions of the FOST collection.

SUBSERIES E: CULTURAL LANDSCAPES INVENTORY, 1993-2006

0001. CULTURAL LANDSCAPE INVENTORY, FORT STANWIX NATIONAL MONUMENT, 1993-2000

Correspondence, memoranda, drafts, and the report "Cultural Landscape Inventory, Fort Stanwix National Monument (1993)."

0002. GUIDELINES FOR THE TREATMENT OF CULTURAL LANDSCAPES, 1996

The report "The Secretary of the Interior's Standards for the Treatment of Historic Properties with Guidelines for the Treatments of Cultural Landscapes."

0003. CULTURAL LANDSCAPES INVENTORY, FORT STANWIX NATIONAL MONUMENT, 1998-2000

Two copies of the "Cultural Landscapes Inventory for Fort Stanwix National Monument (1999)," and a copy of "National Park Service, Cultural Landscapes Inventory, Fort Stanwix National Monument, Revised (1999)." Includes correspondence, memoranda, drafts, reviews, commentary, maps, slides, photographs, and computer disks.

0004. CULTURAL LANDSCAPE BIBLIOGRAPHY: RESOURCES IN THE NATIONAL PARK SERVICE, 2000

The "Cultural Landscape Bibliography: Resources in the National Park Service," a comprehensive bibliography of National Park Service cultural landscape reports with an additional annotated bibliography providing overviews of select reports.

**0005. CULTURAL LANDSCAPES INVENTORY, FORT STANWIX
NATIONAL MONUMENT, 2000**

Two copies of the report "Cultural Landscapes Inventory for Fort Stanwix National Monument (2000)." Includes a computer disk.

**0006. CULTURAL LANDSCAPE REPORT, ORISKANY BATTLEFIELD,
PART 1, 2000**

Two copies of the report "Cultural Landscapes Report, Oriskany Battlefield State Historic Site, Part 1: Site History, Existing Conditions, Analysis & Evaluation," prepared for New York State Office of Parks, Recreation, and Historic Preservation. Includes computer disks, zip disks, and correspondence regarding report distribution.

**0007. CULTURAL LANDSCAPES INVENTORY, FORT STANWIX
NATIONAL MONUMENT, NEW YORK STATE OFFICE OF PARKS,
RECREATION, AND HISTORIC PRESERVATION, REVIEW,
COOPERATIVE MANAGEMENT AGREEMENT, 2000-2001**

Correspondence, handwritten notes, and a letter of concurrence from the New York State Office of Parks, Recreation, and Historic Preservation for the Fort Stanwix National Monument Cultural Landscapes Inventory. In addition, there is a copy of the "Cooperative Management Agreement between National Park Service, Fort Stanwix National Monument and The New York State Office of Parks, Recreation, and Historic Preservation, Oriskany Battlefield State Historic Site."

**0008. CULTURAL LANDSCAPE REPORT, PROJECT INFORMATION,
2002**

Correspondence regarding a cultural landscapes report meeting and a project to complete cultural landscape report.

0009. LANDSCAPE TREATMENT PLAN, 2002-2003

Correspondence, handwritten notes, and a computer disk pertaining to the planning and development of the "Olmstead Center for Landscape Preservation, Project Agreement, Landscape Treatment Plan, Fort Stanwix National Monument."

**0010. CULTURAL LANDSCAPES INVENTORY, FORT STANWIX
NATIONAL MONUMENT, FINAL DIGITAL COPY, 2005**

A compact disc and a memorandum for the "Final Cultural Landscapes Inventory, Fort Stanwix National Monument (2005)," which contains updates, including work performed in collaboration with the Olmstead Center for Landscape Preservation.

**0011. CULTURAL LANDSCAPES INVENTORY, CONDITION
ASSESSMENT, 2006**

Correspondence regarding a condition assessment for the cultural landscapes inventory program.

SUBSERIES F: ETHNOGRAPHY PROJECTS, 1988-2007

**0001. CHIEF OF CULTURAL RESOURCES, NOTES, NATIVE AMERICAN
LEGAL ISSUES, 2000**

A notebook with handwritten notes on Native American legal issues and legislative history.

**0002. CONSULTATION WITH INDIAN TRIBES, SECTION 106 REVIEW
PROCESS, 2002**

A compilation of research, including correspondence, on consultation with Indian tribes for federal projects that may disturb burial grounds, including projects involving Section 106 compliance regulations.

0003. ETHNOGRAPHY PROGRAM, CORRESPONDENCE, RELATED ISSUES, 2003-2005

A compilation of correspondence and research on the National Park Service ethnography program.

0004. ETHNOGRAPHIC RESOURCES INVENTORY, 1997-2007

Correspondence, handwritten notes, guidelines, maps, a poster, a brochure, a news clipping, computer disks, zip disks, and drafts of reports on the National Park Service Ethnographic Resources Inventory (ERI). There are records on the planning and creation of the Ethnographic Resources Inventory. In addition, there are records on the background and methodology of the Ethnographic Resources Inventory program.

0005. MANAGEMENT OF ETHNOGRAPHIC RESOURCES, 1988-1997

Selected excerpts of the "Cultural Resource Management Guideline," on the management of ethnographic resources. The report excerpts have highlights and underlining.

0006. MOHAWK VALLEY BATTLEFIELD ETHNOGRAPHY, A PLACE OF GREAT SADNESS, 1994-1999

Correspondence, drafts, handwritten notes, a scope of work, interim reports, and two copies of "A Place of Great Sadness, Mohawk Valley Battlefield Ethnography, Final Report," by Joy A. Bilharz.

0007. MOHAWK VALLEY BATTLEFIELD ETHNOGRAPHY, PHASE II, THE WESTERN INDIANS AND THE MISSISSAUGUS, 1999-2003

Correspondence, drafts, a scope of work, a research design, contracts, invoices, interim reports, reviews, commentary, handwritten notes, a news release, and two copies of "Mohawk Valley Battlefield Ethnography, Phase II: The 'Western Indians' and the Mississaugus, Final Report," by Joy A. Bilharz.

0008. MOHAWK VALLEY BATTLEFIELD ETHNOGRAPHY, PHASE III, RESEARCH DESIGN AND COST PROPOSAL, 2002

A research design and cost proposal for Phase III of the Mohawk Valley Battlefield Ethnography. Phase III proposes to document colonial participation in the garrison of Fort Stanwix and the militia that fought at Oriskany.

0009. MOHAWK VALLEY BATTLEFIELD ETHNOGRAPHY, PHASE IV, RESEARCH DESIGN AND COST PROPOSAL, 2002

A research design and cost proposal for Phase IV of the Mohawk Valley Battlefield Ethnography. Phase IV proposes to document the non-Indian forces accompanying St. Leger to the siege of Fort Stanwix.

0010. MOHAWK VALLEY BATTLEFIELD ETHNOGRAPHY, REPORT DISTRIBUTION, LETTERS, 2002

Correspondence and letters concerning the distribution of copies of the Mohawk Battlefield Ethnographies.

0011. MOHAWK VALLEY BATTLEFIELD ETHNOGRAPHY, HISTORICAL BACKGROUND, INDIAN TREATIES, undated

A compilation of research on Indian treaties related to Fort Stanwix and Oriskany.

**0012. MULTI-PARK MILITARY REENACTMENT ETHNOGRAPHY:
PHASE I, SCOPE OF WORK, 1995**

A scope of work for a preliminary investigation of the ethnographic dimensions of activities related to the reenactment of historic military encampments and engagements at park units in the Northeast Field Area (NEFA).

0013. NATIVE AMERICAN DEMONSTRATION PROJECTS, 2002

Correspondence regarding Interagency Working Group (IWG) potential tribal demonstration projects. Includes a project proposal for interagency and intergovernmental planning in the protection of historic and cultural sites of American Indians in the State of New York.

SUBSERIES G: HISTORIC SITES/STRUCTURES/FURNISHINGS RECORDS, 1962-2006

**0001. A FURNISHING PLAN FOR THE RECONSTRUCTION OF FORT
STANWIX AT THE ONEIDA CARRYING PLACE, NEW YORK, 1975-
1999**

Two copies of "A Furnishing Plan for the Reconstruction of Fort Stanwix at the Oneida Carrying Place, New York: Being a Description of the Various Rooms that were Inhabited During both the British and American Occupations and a List of Typical Contemporary Appurtenances Together with Thoughts Concerning their Proper Application (1975)," by Burton K. Kummerow and John J. Wilson, Jr. The records include correspondence and memoranda, including a review of the furnishing plan.

**0002. CONCURRENCE FOR UPDATED LIST OF CLASSIFIED
STRUCTURES, 2005**

A letter from manager of the Northeast Region's Historic Architecture Program (HAP) to the superintendent of FOST, asking for concurrence that all List of Classified Structures (LCS) have the category of "Ineligible-Managed as a Resource," for the National Register.

**0003. FORT STANWIX: HISTORY, HISTORIC FURNISHING, AND
HISTORIC STRUCTURE REPORTS, 1976**

Two copies of the publication "Fort Stanwix: History, Historic Furnishing, and Historic Structures Reports," a compilation of "Fort Stanwix, Construction and Military History," by John Luzander; "Fort Stanwix, Historic Furnishing Study," by Louis Torres; and "Fort Stanwix, Historic Structure Report," by Orville W. Carroll.

**0004. HISTORIC FURNISHING STUDY, FORT STANWIX NATIONAL
MONUMENT, 1974**

Two copies of "Historic Furnishing Study, Fort Stanwix National Monument," by Louis Torres.

**0005. HISTORIC STRUCTURE REPORT, ARCHITECTURAL DATA
SECTION, 1973**

Two copies each of "Historic Structure Report, Fort Stanwix, Architectural Data Section," and "Historic Structure Report, Part II, Architectural Data Section on the Reconstruction of Fort Stanwix," by Orville W. Carroll. Both copies of Part II of the report are labeled as first drafts.

0006. HISTORY OF A NINETEENTH CENTURY URBAN COMPLEX ON THE SITE OF FORT STANWIX, SELECTIONS FROM THE HISTORIC AMERICAN BUILDINGS SURVEY, 1972

The report "History of a Nineteenth Century Urban Complex on the Site of Fort Stanwix, Selections from the Historic American Buildings Survey," by Diana Steck Waite, regarding a survey of five buildings (demolished for the reconstruction of Fort Stanwix) that helped to form a unique historic district in Rome, New York.

0007. INTRODUCTION TO THE NATIONAL REGISTER OF HISTORIC PLACES, SECTION 110 AND SECTION 106, 2005

A guide to the important aspects of the National Register of Historic Places and Section 110 and Section 106 compliance.

0008. LIST OF CLASSIFIED STRUCTURES, 1983-1996

Memoranda concerning the List of Classified Structure (LCS), including revisions on data and efforts towards digital access.

0009. LOCAL HISTORIC LANDMARKS, NEWSCLIPPINGS, 1997-2006

A compilation of news clippings regarding historic buildings and historic preservation efforts in the Central New York area.

0010. NATIONAL HISTORIC LANDMARK PROGRAM, 1996-2001

Correspondence, memoranda, monographs, programs, brochures, and a directory pertaining to the National Historic Landmarks program. There is a compilation of correspondence and memoranda (1934-1975) concerning the development of FOST, including the evolution from being designated as a National Monument to becoming a unit of the National Park Service.

0011. NATIONAL REGISTER OF HISTORIC PLACES, 1971-1999

The National Register of Historic Places Nomination Forms for Fort Stanwix, Oriskany Battlefield, and other historic structures in the Rome, New York area. Includes correspondence, handwritten notes, a brochure, and news clippings pertaining to National Register of Historic Places listings.

0012. NATIONAL SURVEY OF HISTORIC SITES AND BUILDINGS, 1962

The National Survey of Historic Sites and Buildings forms for Fort Stanwix and Oriskany Battlefield.

0013. REGISTRY OF HISTORIC LANDMARKS, LETTER OF SUPPORT FOR THE BATTLE OF ORISKANY AND FORT STANWIX (1962), 2003

A letter from Jacob Javits, Kenneth B. Keating, and Alexander Pirnie to Secretary of the Interior, Stewart L. Udall, supporting the inclusion of Fort Stanwix and Oriskany Battlefield in the Registry of Historic Landmarks.

0014. RESOURCE DOCUMENTATION PROJECT FOR FORT STRUCTURES, PROPOSAL, 2000

Correspondence regarding a proposal to develop an updated Historic Structure Report for Fort Stanwix.

0015. THE CONSTRUCTION AND MILITARY HISTORY OF FORT STANWIX, 1969-1999

Two copies of "The Construction and Military History of Fort Stanwix," by John Luzander. There is an additional copy of the 1969 report in a reduced/double-sided format. There are photocopies of an abridged version of the report. In addition, there is a 1999 re-issue "Fort Stanwix: Construction and Military History, Revised

and Reissued, 1999, by Eastern National.” Includes correspondence regarding the reissued report.

SUBSERIES H: NATIVE AMERICAN GRAVES PROTECTION AND REPATRIATION ACT (NAGPRA), 1975-2005

0001. LEGISLATIVE HISTORY, 1975-2004

A reference compilation of legislation, news clippings, correspondence, memoranda, a news release, a pamphlet, and the “National Park Service Handbook, National American Graves Protection and Repatriation Act.”

0002. RE-INTERMENT OF ONONDAGA REMAINS, 1996-1999

Correspondence, handwritten notes, and news clippings on the re-interment of Native American remains by the Onondaga Indian Nation.

0003. TRIBAL CONSULTATION REQUIREMENTS, 1999

Correspondence, a memorandum, and handwritten notes on meetings related to the North American Graves and Repatriation Act, a presentation, and tribal consultation requirements for federal agencies.

0004. PROTOCOL BETWEEN FORT STANWIX MONUMENT AND THE ONEIDA INDIAN NATION, 2001-2002

Correspondence, drafts, handwritten notes, computer disks, and “Protocol between Fort Stanwix National Monument and the Oneida Indian Nation,” regarding the discovery of Native American remains and funerary objects.

0005. GUIDANCE UPDATE FOR COMPLIANCE, 2005

Correspondence on a review for a draft of “Guidance for Compliance with the North American Graves Protection and Repatriation Act by National Park Services Offices and Units.”

SUBSERIES J: PARTNERSHIPS, 1962-2008

0001. CANAL CORRIDOR INITIATIVE, NATIONAL HERITAGE CORRIDOR, 1996-2004

Correspondence, reports, legislation, memoranda, news clippings, progress reports, newsletters, handwritten notes, maps, brochures, and news releases on the Canal Corridor Initiative, a federal program from the Department of Housing and Urban Development (HUD) to provide funding to revitalize cities located on the New York State Canal System.

0002. CANAL PLAN FOR THE MOHAWK VALLEY REGION, DRAFT, 1994

A draft of “Canal Plan for the Mohawk Valley Region,” by The Herkimer-Oneida Counties Comprehensive Planning Program. Includes maps of the area around Rome, Oriskany, Whitestown, Marcy, and Utica, New York.

0003. CANAL RECREATIONWAY PLAN, 1992-1995

Correspondence, legislation, maps, news clippings, handwritten notes, brochures, programs, newsletters, and an excerpt from the “New York State Canal Recreation Plan.” Includes a letter in which the New York State Canal Recreationway Commission requests technical assistance from the National Park Service in developing the Friends of the Canalway Trail Society. The Canalway Trail program is a project to develop recreational trails along the length of the New York Canal System.

0004. HISTORIC PRESERVATION, 1996-2001

A compilation of newsletters, brochures, news clippings, correspondence, memoranda, handwritten notes, and programs from organizations and partners involved with the preservation, conservation, interpretation, and protection of cultural resources.

0005. HUDSON VALLEY GREENWAY, 1994

A memorandum and a draft task directive for the National Park Service, Special Resource Study for the Hudson River Valley Greenway. Includes handwritten notes.

0006. MOHAWK VALLEY HERITAGE CORRIDOR, 1995-2004

Newsletters, news clippings, brochures, correspondence, memoranda, handwritten notes, reports, drafts, programs, and maps. Includes the reports: Interpretive Plan Executive Summary, Management Plan Executive Summary, and Annual Report to the Governor (2002). There is a "Cooperative Agreement Between National Park Service and the Mohawk Valley Heritage Corridor Commission." The Mohawk Valley Heritage Corridor is a collaborative commission to advocate and facilitate a regional approach to tourism and community development within the Mohawk River Valley, including a heritage-based revitalization based on stewardship and respect for the region's cultural and natural resources.

0007. NATIONAL HERITAGE AREAS, 1997-2001

A draft of "National Heritage Areas Policy Task Group Report, United States Department of the Interior, National Park Service (1997)," and the report "Northeast Regional Office, National Park Service, Policy Comments on Congressman Hefley's Bill to Establish a Mechanism for the Designation and Support of National Heritage Areas (2001)."

0008. NATIONAL TOUR ASSOCIATION, PARTNERSHIP COUNCIL, ORGANIZED TOURS, 2002

Includes the report "2002 Forward Together Study, National Tour Association," and research surveys from the National Tour Association website. In addition, there are "highlights" from a National Park Service partnership council meeting and an excerpt from a research report on organized tours at Fort Stanwix.

0009. NEW YORK STATE CANALS, SPECIAL RESOURCE STUDY, 1995-1998

A draft of "New York State Canal System, Special Resource Study, National Park Service, Northeast Field Office, New England Support Office." Includes a draft task directive for the study.

0010. NEW YORK STATE HISTORICAL ASSOCIATION, PARKS AS CLASSROOMS, 2000-2004

Programs, brochures, and correspondence regarding educational opportunities with the New York State Historical Association, including the National Park Service Parks as Classrooms program.

0011. OLDE ERIE CANAL VILLAGE, SALE OF, 2001-2002

Correspondence, an environmental assessment form, news clippings, and maps regarding the sale of Olde Erie Canal Village.

0012. ONEIDA INDIAN NATION, 1995-2003

Correspondence, a memorandum of understanding, a partnership plan, a protocol, memoranda, handwritten notes, programs, scripts, drafts, reviews, special use

permits, drawings, maps, photographs, and computer disks. Includes “‘The Silver Covenant,’ Cooperative Agreement between The National Park Service and the Sovereign Oneida Indian Nation,” and “General Agreement between the National Park Service and the Oneida Indian Nation,” both to facilitate collaborative planning and communication. There is a report “Oskanondonha: The Life and Cultural Patrimony of a Great Oneida Leader, A Traveling Display of the Shako:wi Cultural Center, Oneida Indian Nation (1998),” by Anthony Wonderly. In addition, there are records on exhibits and the FOST orientation film.

0013. ORISKANY BATTLEFIELD, 1962-2008

Correspondence, news clippings, news releases, newsletters, memoranda, handwritten notes, legislation, maps, programs, drafts, reviews, scripts, brochures, by-laws, book excerpts, monographs, and reports. There is a compilation of correspondence and memoranda (1938-1993) pertaining to the planning and development of Oriskany Battlefield into a State Historic Park (1927) and registered National Historic Landmark (1962). Includes the National Register of Historic Places Nomination Form and the National Survey of Historic Sites and Buildings, for Oriskany Battlefield. There are records regarding National Park Service involvement in studying Oriskany Battlefield for suitability as a unit of the national parks. The Planning Division, North Atlantic Region, National Park Service commissioned the “Land Use History for the Oriskany Battlefield (1998),” to document historic events, changing land use, and boundaries of the site. The New York State Office of Parks, Recreation, and Historic Preservation prepared “Oriskany Battlefield State Historic Site, Preservation Proposal and Development Recommendations, ‘The Legacy Lives On’ (2000),” in conjunction with Fort Stanwix National Monument et al. On August 5th, 2002 the “Cooperative Management Agreement between National Park Service, Fort Stanwix National Monument and The New York State Office of Parks Recreation, and Historic Preservation, Oriskany Battlefield State Historic Site,” was signed. There is a later draft copy of the cooperative management agreement which is amended to include the Steuben Memorial with Oriskany Battlefield State Historic Site. There are two drafts of an educational lesson plan “Oriskany: Blood Shed a Stream Running Down,” by Chief of Visitor Services, Michael Kusch. There are records on the Friends of Oriskany Battlefield, a private nonprofit educational corporation. In addition, there are records from compiled historical research, including book excerpts, monographs, and reports.

0014. RECREATIONAL TRAILS PROGRAM, LOWER LANDING TRAIL, 2001

Correspondence from Superintendent Gary Warshefski to Mayor Joseph Griffo (Rome, NY) in support of grant requests for funding from the New York State Office of Parks, Recreation, and Historic Preservation for the construction of the Lower Landing Trail.

0015. REVOLUTIONARY WAR, 1995-2003

Brochures, programs, correspondence, guides, news clippings, maps, and by-laws pertaining to cultural organizations and partners with associations to the Revolutionary War. Includes records on Fort Stanwix National Monument’s

designation as a heritage trail site on the New York State Revolutionary War Heritage Trail.

0016. RIVERS AND TRAILS PROGRAM, 1992-2004

Correspondence, reports, and brochures regarding the National Park Service, Rivers, Trails, and Conservation Assistance Program.

0017. ROME AREA CHAMBER OF COMMERCE, COOPERATIVE AGREEMENT WITH THE NATIONAL PARK SERVICE, undated

A "Cooperative Agreement #H4530002006 between National Park Service and the Rome Area Chamber of Commerce."

0018. THE DOCUMENTATION OF THE MILITARY COLLECTIONS OF THE NEW YORK HISTORICAL SOCIETY, REVIEW, 1998

A project proposal from the New-York Historical Society to the National Endowment for the Humanities, Division of Preservation and Access, for "The Documentation of the Military Collections of the New-York Historical Society." Includes a letter requesting an evaluation of the proposal.

0019. THE ERIE CANALWAY, 1998-2003

Correspondence, memoranda, handwritten notes, programs, reports, and brochures regarding the Erie Canal and the Erie Canalway National Heritage Corridor, a federally designated region developed to support historic preservation, heritage tourism, and community and economic development. Includes "The Erie Canalway, A Special Resource Study of the New York State Canal System, National Park Service, Northeast Region, Boston Support Office (1998). In addition, there is a summary "The Erie Canalway: An American Icon," of the special resource study.

0020. THE NORTHERN FRONTIER, 1990-2007

Correspondence, memoranda, legislation, news clippings, reports, programs, maps, guides, handwritten notes, minutes, a constitution, a provisional charter, by-laws, brochures, contracts, newsletters, drafts, transcripts, project briefs, a gift catalog, photographs, graphics, computer disks, and compact discs. The Northern Frontier project is a grass-roots initiative to promote economic development in historic Tryon County by identifying the unique historic and cultural resources of the area and aiding in efforts to preserve, interpret, and promote them, particularly for tourism opportunities. Includes "The Northern Frontier, Special Resource Study, National Park Service, Northeast Region, Boston Support Office (2002)," and a summary of the special resource study. There are records on exemption from federal income tax. Includes an agreement between the County of Oneida and the Northern Frontier Project. There are statements of support from the Rome Common Council and the Rome Historical Society for Management Option #2 of the Northern Frontier Special Resource Study. Includes records on the boundaries of the Northern Frontier and the historic sites to be associated with the project. There are records on the planning, development, membership, financing, administrative structure, and goals of the Northern Frontier project.

0021. THE UNDERGROUND RAILROAD, 1993-2004

Legislation, minutes, correspondence, handwritten notes, news clippings, newsletters, reports, monographs, guides, and brochures on the National Park Service Underground Railroad initiative. There is a draft of "Underground Railroad, Special Resource Study, Environmental Assessment (1994)." Includes the

Underground Railroad Map and Guide and the Underground Railroad, Official National Park Handbook. There is correspondence, legislation, a chronology, and research regarding the Harriet Tubman Special Resource Study.

0022. TRAIL PROJECTS, 1996-2006

Correspondence, memoranda, newsletters, news clippings, a briefing statement, and brochures pertaining to trail projects in New York State.

SUBSERIES K: STILL IMAGES, 1957-2007

0001. AERIAL PHOTOS, 1957-2004

Photographs, negatives, a compact disc showing aerial views of Fort Stanwix National Monument, the City of Rome, and Oriskany Monument.

0002. ARCHEOLOGICAL EXCAVATIONS, 1965-1972

Photographs and a negative of archeological excavations at FOST. There is a photograph of an unidentified man, and one of bayonets.

0003. ARTIFACTS ON EXHIBIT, WEST CASEMENT, NEGATIVES, undated

Negatives showing an exhibit in the West Casement of Fort Stanwix.

0004. AUGUST ENCAMPMENT, SLIDES, 1986

Slides showing re-enactors at the August, 1986, encampment.

0005. BICENTENNIAL OF THE TREATY OF FORT STANWIX, PHOTOGRAPHS, NEGATIVES, AND SLIDES, 1984-1986

Photographs, negatives, and slides showing speakers and re-enactors at the commemoration for the Bicentennial of the Treaty of Fort Stanwix (1984). Includes images of Superintendent William Jackson, dignitaries, guests, merchants, a display of the treaty, and a translation of the treaty. There are also slides showing re-enactors from 1986. Some of the slides have descriptions and catalog numbers written on them.

0006. CAMP PRESENTATION: ARCHEOLOGY, RECONSTRUCTION, AND HISTORY OF FORT STANWIX, SLIDES AND NARRATIVE, 1970-1994

Slides from the presentation "Archeology and Interpretation at Fort Stanwix National Monument." A written narrative and inventory accompanies the slides. Images include artifacts, illustrations, Fort Stanwix, historical portraits, maps, archeological investigations, homes, and construction. Some of the slides have descriptions and catalog numbers written on them.

0007. CHILDREN'S EDUCATIONAL PROGRAM, PHOTOGRAPHS AND NEGATIVES, 2002

Photographs, negatives, and a compact disc of a group of children taking a tour of the fort with re-enactors and interpreters.

0008. CHILDREN'S INTERPRETIVE PROGRAM, HISTORICAL IMAGES, SLIDES, 1977-1985

Slides showing illustrations, drawings, paintings, and historical portraits as part of a children's educational slide program. The slides are labeled with annotations and numbers.

0009. CONSERVATION OF MUSKET, SLIDES, 1978

Slides showing the parts of a reproduction musket. The slides are labeled with descriptions and catalog numbers.

0010. DAMAGE TO FORT, PHOTOGRAPHS, undated

Photographs showing images of the fort, including a broken sentry box.

0011. DEWITT POWDER HORN, PHOTOGRAPHS, 1973

Photographs of the Dewitt powder horn, which features an inscription of Fort Schulyer. There is the name and address of the photographer, Dr. John Lattimore, on the back of each photograph.

0012. ERIE CANAL, CANAL CORRIDOR HERITAGE AREA, SLIDES, undated

Slides for a presentation on the Erie Canalway, National Heritage Corridor. The images show historic and modern images of the Erie Canal, including construction, buildings, structures, people, portraits, canal boats, maps, and informational slides. The slides are numbered.

0013. EXCAVATION AND RECONSTRUCTION OF FORT STANWIX, SLIDES, 1981

Slides of the archeological excavations and reconstruction of Fort Stanwix.

0014. FORT CONSTRUCTION AND COMPLETION, FORT CEREMONY, PHOTOGRAPHS, 1976

Photographs of an outdoor ceremony at Fort Stanwix, re-enactors, visitors, and building demolition. There are photographs of Fort Stanwix under construction and the finished fort.

0015. FORT LIFE, REENACTMENTS, PHOTOGRAPHS, 1985

Photographs of re-enactors performing different aspects of fort life.

0016. FORT STANWIX, 60TH ANNIVERSARY, MILITARY REENACTMENT, PHOTOGRAPHS, 1995

Photographs of a ceremony at Fort Stanwix, with images of speakers, re-enactors, and visitors. There is a photograph of a cake with "Happy 60th Anniversary, Fort Stanwix National Monument" written on it. Includes photographs of military reenactments, including musket firing, canon firing, and marching.

0017. FORT STANWIX, IMAGES AND REENACTMENTS, SLIDES, 1970-1998

Slides with images of Fort Stanwix, visitors, re-enactors, artifacts, historic plaques, maps, homes, and archeological excavations.

0018. FORT STANWIX, IMAGES, ENCAMPMENT, CRACK IN WOOD, NARRATION SCRIPT, INDEX, SLIDES, 1983-2007

Slides with images of Fort Stanwix, re-enactors, and a canon with a crack in the wooden chassis. There is a narration script and discussion guide for a slide show called "Take Pride in America." Includes "Index of Slides Found in Slide Cabinet, Compiled by: Erin Kain (7/6/2007)." Some of the slides have descriptions and catalog numbers written on them.

0019. FORT STANWIX, IMAGES OF SIDEWALK DEMOLITION TO REMOVE STANDING WATER, SLIDES, 1989

Slides showing images of a cavity beneath a sidewalk which is filled with water. In addition, there are slides of re-enactors, and Fort Stanwix.

0020. FORT STANWIX: LIVING HISTORY, SIGN, AND AERIAL VIEW, SLIDES, 1983

Slides showing images of Fort Stanwix and re-enactors. The slides have descriptions written on them.

0021. FORT STANWIX RECONSTRUCTION AND IMAGES FROM OTHER NATIONAL PARKS, SLIDES, 1970-1986

Slides showing images of Fort Stanwix; re-enactors; National Park Service sites; buildings in Rome, New York; illustrations, maps, archeological excavations, and artifacts. Some of the slides have descriptions and catalog numbers written on them.

0022. FORT STANWIX RECONSTRUCTION, DRAWBRIDGE, MOAT, PHOTOGRAPHS, 1975

Photographs of the reconstruction of Fort Stanwix, including the drawbridge and moat.

0023. FORT STANWIX RECONSTRUCTION, TIMBER PREPARATION, PANARAMAS, 1975

Photographs of the reconstruction of Fort Stanwix, including photographs of workers finishing timbers and panoramic photographs of the construction site.

0024. GARRISON, FORT LIFE, REENACTMENTS, PHOTOGRAPHS, 1981

Photographs of battle reenactments, tools, reenactments of fort life, and canons.

0025. GARRISON OF FORT STANWIX, REENACTORS, PHOTOGRAPHS, 1976

Photographs, of re-enactors, maps, models, and Fort Stanwix.

0026. GENERAL MANAGEMENT PLAN SLIDE SHOW, SLIDES, 1981-1994

Slides with images of Fort Stanwix, visitors, and archeological excavations. The slides have descriptions written on them and there are handwritten notes regarding slide shows.

0027. HEARTH EXCAVATION, SLIDES, 1971-1978

Slides showing the excavation of a hearth at Fort Stanwix, including illustrations and views of the reconstructed fort. The slides have descriptions written on them and there is an inventory labeled as the "Hearth Slideshow."

0028. HISTORICAL PLANS AND IMAGES OF FORT STANWIX AND RELATED FORTIFICATIONS, NEGATIVES, 1973

Negatives of historical images, mechanical drawings, drawings, and maps of Fort Stanwix. There are copies of envelopes with notes on the provenance of the negatives.

0029. HISTORIC FORTS AND BUILDINGS, SPECIAL EVENTS AND REENACTMENTS, SLIDES, 1972-1984

Slides of Revolutionary War historic sites, forts, re-enactors, and a visit from Governor Hugh Carey, New York State. The slides have descriptions and catalog numbers written on them.

0030. HISTORIC FORTS, REENACTMENTS, CEREMONIES, AND HISTORIC GRAPHIC IMAGES, SLIDES, 1971-1985

Slides with images of ceremonies, re-enactors, a hot air balloon, illustrations, models, maps, forts, barns, and exhibits. The slides have descriptions and catalog numbers written on them.

0031. HONORING AMERICAN WORKERS, UTICA SYMPHONY, PHOTOGRAPHS, 2003

Photographs and a compact disc showing images of musicians, visitors, and a parade of re-enactors.

0032. LIFE IN FORT STANWIX, SCENES IN WINTER, SLIDES, 1976-1985

Slides with images of Fort Stanwix, including winter scenes; re-enactors; and historic homes. The slides have descriptions and catalog numbers written on them.

0033. LIVING HISTORY PROGRAM, HONOR AMERICA CONCERT, PHOTOGRAPHS, 1984

Photographs for the National Park Service with images of Fort Stanwix and re-enactors, with written descriptions below the image. There is also a news clipping regarding canon firing and the "Honor America Concert."

0034. LIVING HISTORY, REENACTORS, PHOTOGRAPHS AND NEGATIVES, 2001-2002

Photographs, negatives, and a compact disc showing images of re-enactors and visitors to Fort Stanwix.

0035. LIVING HISTORY, REENACTORS, PHOTOGRAPHS AND NEGATIVES, undated

Photographs and negatives of Fort Stanwix, re-enactors, and visitors.

0036. LIVING HISTORY, SLIDES, 1977-1998

Slides showing images of re-enactors, artifacts, exhibits, visitors, historic plaques, buildings in Rome, and offices. Some of the slides have descriptions and catalog numbers written on them.

0037. MAINTENANCE FACILITY, BRIDGE REPAIRS, AND EXCAVATION FOR LEAK AT SOUTHEAST CASEMENT, SLIDES, 1977-1986

Slides showing the maintenance facility, a bridge repair project, and excavations for a water leak at the south corner of the Southeast Casement. Some of the slides have descriptions and catalog numbers written on them.

0038. MILITARY REENACTMENT, PARADE, HOLIDAY DECORATIONS, PHOTOGRAPHS, 1995-1998

Photographs showing images of visitors, re-enactors, a parade, musket firing, and holiday decorations at Fort Stanwix.

0039. MUSEUM COLLECTION DOCUMENTATION, SLIDES AND AUDIO, 1996

Slides and an audio cassette for "Museum Collection Documentation, Part 1: Accessioning and Registration and Part 2: Cataloging." The slides show images of artifacts, workers, and graphics.

0040. MUSEUM RECORDS PRESENTATION, SLIDES, undated

A National Park Service instructional slide show on accessioning and cataloging museum records. The slides show images of artifacts, catalog records, workers, and illustrations.

0041. NEW YORK STATE, NATIONAL PARK SERVICE SITES, SLIDES, 1984

Slides showing images of buildings, monuments, interiors, natural scenery, visitors, and portraits of historic figures from National Park Service sites, principally those in

New York State. Includes slides advertising a volunteer program. Some of the slides have descriptions and catalog numbers written on them.

0042. PARADE AND MODEL OF FORT STANWIX, SLIDES, 1971-1982

Slides with images of a parade, re-enactors, a model of Fort Stanwix, maps, a powder horn engraving, and an architectural plan. Some of the slides have descriptions and catalog numbers written on them.

0043. PARADE, RE-ENACTORS, PHOTOGRAPHS, 2001

Photographs of re-enactors in and around Fort Stanwix.

0044. PARK RANGERS AND STAFF, PHOTOGRAPHS, undated

Photographs of National Park Service personnel.

0045. PEOPLE OF '76, FORT LIFE, RE-ENACTORS, PHOTOGRAPHS, 1976

Photographs showing images of re-enactors, a theatrical production (People of '76), a parade, miniature models, and a flagpole.

0046. POSTCARDS, FORT STANWIX NATIONAL MONUMENT, LOOKOUT, FORT LIFE, undated

Two postcards for Fort Stanwix National Monument, showing a sentry on lookout and re-enactors living in the fort.

0047. POWDER HORNS, SLIDES, 1971

Slides with images of powder horns. The slides have catalog numbers.

0048. PROJECT ODIN, GRIFFISS AIR FORCE BASE, PHOTOGRAPH, 1982

A photograph of a group of Medal of Honor guests who are assembled at Fort Stanwix as part of the United States Air Force "Project Odin."

0049. RECONSTRUCTION OF FORT STANWIX, ORIGINAL FORT STANWIX, SITE PLAN, NEGATIVE, 1973

A negative of the "Reconstruction of Fort Stanwix, Original Fort Site, Site Plan."

0050. RE-ENACTORS, PHOTOGRAPHS, 2002

Photographs of re-enactors and visitors at Fort Stanwix.

0051. RE-ENACTORS, SLIDES, 1976-1985

Slides showing images of re-enactors, a parade, a dance, school groups, a theatrical production, and United States Air Force personnel. The slides have descriptions, names, and catalog numbers written on them.

0052. REVOLUTIONARY WAR: HISTORICAL IMAGES OF ARTIFACTS, PEOPLE, AND EVENTS, SLIDES, 1985-1986

Slides showing images of canons, military uniforms, re-enactors, powder horns, canteens, musket parts, historical portraits, memorials, government buildings, historic illustrations, historic sites, historic buildings, artifacts, animals, tools, mills, furniture, and kitchen wares pertaining to the Revolutionary War Era. Some of the slides have descriptions and catalog numbers written on them.

0053. RIBBON CUTTING, FORT LIFE, RE-ENACTORS, PHOTOGRAPHS, CIRCA 1976

Photographs of re-enactors depicting life in Fort Stanwix. Includes a photograph of a ribbon-cutting ceremony.

0054. ROOFTOP VIEW, FORT STANWIX, PHOTOGRAPH, undated

A photograph showing children visiting Fort Stanwix.

0055. ROME HISTORICAL SOCIETY, INDIAN BELTS AND HISTORIC PAINTINGS, 2004

Photographs of reproduction wampum belts and paintings related to Fort Stanwix.

0056. SATELLITE PHOTO, CENTRAL NEW YORK, PHOTOGRAPH, 1972

A satellite photograph of Central New York.

0057. SIGNAGE, FORT STANWIX, PHOTOGRAPHS, undated

Photographs of signs for Fort Stanwix, including road signs.

0058. SPRING CLEANUP, FLOWER PLANTING, PHOTOGRAPHS, 2004

Photographs, negatives, and a compact disc of photographs with images of people, including a park ranger, planting flowers and cleaning up areas surrounding FOST. Includes photographs of visitors, re-enactors, and the maintenance facility.

0059. STRUCTURES AND MEMORIALS SURROUNDING FOST, SYRACUSE SYMPHONY, PHOTOGRAPHS AND NEGATIVES, 2002

Photographs and negatives of buildings, homes, monuments, and a park in the area surrounding FOST. In addition, there are photographs of re-enactors, Fort Stanwix, and a concert event with the Syracuse Symphony Orchestra.

0060. STRUCTURES SURROUNDING FORT STANWIX, undated

Photographs of buildings, homes, parking areas, memorials, roads, and businesses surrounding FOST. In addition, there are photographs of visitors, re-enactors, tents, park rangers, and the fort.

0061. TENTH ANNIVERSARY, CELEBRATION, SLIDES, 1986

Slides showing images of speakers, park personnel, visitors, and re-enactors at the Tenth Anniversary Celebration of FOST. Includes descriptions and names of individuals written on the slides.

0062. WASHINGTON'S BIRTHDAY ENCAMPMENT, PHOTOGRAPHS AND NEGATIVES, 1985

Photographs and negatives of re-enactors at the Washington's Birthday Encampment.

0063. WASHINGTON'S BIRTHDAY, GARRISON OF FORT STANWIX, RE-ENACTORS, PHOTOGRAPHS AND NEGATIVES, 1984

Photographs and negatives of re-enactors at the Washington's Birthday Encampment and other interpretive events later in the year.

0064. WEEKEND WORKSHOP, RE-ENACTORS, PHOTOGRAPHS, 2004

Photographs of re-enactors, canon firing, musket firing, tents, and a fireplace. Includes a note indicating the event as "Joe Ryan's Weekend Workshop," which featured a visit from Willard Scott.

0065. WEST CASEMENT EXHIBITS AND HEARTH, NEGATIVES, 1997

Negatives of exhibits in the West Casement and the hearth. Includes an inventory of photographs, invoices, and handwritten notes concerning photographs and slides.

SUBSERIES L: SUBJECT FILES, 1964-2007

0001. AUCTION ITEMS, 1999-2003

Correspondence, a news clipping, and an advertisement regarding a signed copy of a treaty, a bowl, cannonballs, and a pressed glass bead tray. All of the items were available for sale and bear a relation to Fort Stanwix.

0002. BIBLIOGRAPHIES, 1984-2000

A collection of three bibliographies. Includes the report "The National Park Service in the Northeast, A Cultural Resource Management Bibliography (1984)." There is a

microfiche of "An Annotated Rock Art Bibliography: Sources Relevant to National Park Service Areas (1984)." In addition, there is "The Fur Trade and Historical Archeology, A Bibliography (1998)," which includes correspondence.

0003. BIOGRAPHIES, 1970-2002

Correspondence, news clippings, book excerpts, and newsletters pertaining to biographical information on Brigadier General John Stanwix, Colonel Marinus Willett, and Brigadier General Peter Gansevoort.

0004. BRICKS, 1984-2006

A compilation of correspondence, book excerpts, a bibliography, memoranda, newsletters, reports, drafts, and maps pertaining to brickmaking. Includes a research proposal and outline from seasonal park ranger, Robert H. Allers, to study 18th century bricks from areas proximal to FOST.

0005. CANALS, BLACK RIVER CANAL, 1997-2002

News clippings regarding the Black River Canal in Rome, New York.

0006. CEMETERIES, 1999-2003

A collection of news clippings and correspondence regarding cemeteries in Central New York.

0007. CHIEF OF CULTURAL RESOURCES MANAGEMENT, 1999-2007

A collection, from the Chief of Cultural Resources Management, of news clippings, newsletters, correspondence, and handwritten notes regarding cultural resources. Includes a compact disc email archive (2007).

0008. CULTURAL RESOURCES ADVISORS MEETING WITH THE NEW YORK STATE HISTORIC PRESERVATION OFFICER, 2002

Correspondence, a program, handwritten notes, maps, a project statement, and a computer disk pertaining to the Cultural Resources Advisors Meeting with the New York State Historic Preservation Officer. Includes records on planning for the Willett Center.

0009. CULTURAL RESOURCES TRAINING INITIATIVES, 1996-1998

Correspondence, memoranda, newsletters, handwritten notes, and computer disks (5.25") regarding the National Park Service, Cultural Resource Training Initiative.

0010. FLAGS, 1973-2003

Correspondence, reports, excerpts of reports, news clippings, handwritten notes, and newsletters regarding the history and usage of flags at Fort Stanwix.

0011. FORT STANWIX, EARLY IMAGES, 1998-2002

Drawings (photocopies) showing historical depictions, engravings, and images of Fort Stanwix. Includes correspondence and handwritten notes.

0012. FORT STANWIX MODEL, SESQUICENTENNIAL (1927), 1998

News clippings, maps, and handwritten notes pertaining to the model of Fort Stanwix which was erected for the 1927 Sesquicentennial of the siege.

0013. GUIDE TO RECORDS RELATING TO THE REVOLUTIONARY WAR IN THE NEW YORK STATE ARCHIVES, 1998

Correspondence, brochures, and an excerpt of the "Guide to Records Relating to the Revolutionary War in the New York State Archives."

0014. HISTORICAL CHRONOLOGIES, 2005

Two chronologies including: "Chronology of the Forts on the Great Carry (1966)," and "Fort Stanwix Chronology." Includes drafts, maps, and an excerpt from a periodical.

0015. HISTORICAL MAPS, 1996-2002

A collection of maps and drawings showing historical and contemporary views of Fort Stanwix, the City of Rome, Oriskany Battlefield, and surrounding areas. Includes maps designed for the promotion of tourism in the Mohawk Valley Region.

0016. HISTORICAL ORGANIZATIONS, 1964-2005

The guide "A Brief History of Rome and Fort Stanwix Museum," including a photograph (photocopy) of the museum. In addition, there is a list of Oneida County historical groups.

0017. HISTORICAL REFERENCE, 1970-2006

Collected historical reference materials. Includes: Monographs, book excerpts, journals, translations, transcriptions, reports, excerpts of reports, drafts, dissertations, chronologies, guides, newsletters, reference book articles, correspondence, and memoranda. Subjects include: Fort Stanwix, the Siege of Fort Stanwix, the Battle of Oriskany, The Revolutionary War, The French Indian War, Native Americans, The Erie Canal, Colonial New York, historic sites, historic homes, fortifications, soldiers, officers, weapons, artillery, treaties, demographics, diseases, medicine, archeology, genealogies, personal papers, Rome (NY), and Fort Oswego. The records, both published and unpublished, include historical materials on the period from the mid to late 18th century, concerning the military, political, and cultural events associated with Fort Stanwix.

0018. HISTORIC OBJECTS, 1993-2003

Correspondence, newsletters, news clippings, journals, book excerpts, reports, excerpts of reports, drawings, and handwritten notes on artifacts and reproductions from the period of the 18th and 19th centuries. Includes records on bottles, bateaux, canoes, canons, weapons, powder horns, kilns, and wampum.

0019. HISTORIC PROPERTIES, 1976-2003

A news clipping about the bicentennial weekend for the home of General William Floyd, a signer of the Declaration of Independence. In addition, there are news clippings on the Tomb of the Unknown Soldier in Rome, New York. Includes a program "A Solemn Memorial to the Unknown Soldiers of the American Revolutionary War."

0020. INDIAN TREATIES AND LAND CLAIMS, 1999-2002

A compilation of news clippings, handwritten notes, correspondence, treaties, and book excerpts pertaining to treaties and land claims with Indian nations, especially those in the Central New York area. Includes a photocopy of the booklet "The Making of History, Treaties of Fort Stanwix 1768 & 1784," created by personnel from FOST and published by Eastern National.

0021. INDIAN TRIBES, TRIBAL ASSUMPTION OF FORMAL RESPONSIBILITIES, NATIONAL HISTORIC PRESERVATION ACT, GRANTS, 1996-1997

Memoranda, correspondence, and a guide related to the National Historic Preservation Act, specifically Section 101(d) which contains legislation pertinent to

Indian tribes and historic preservation. In addition, there are records related to National Park Service grant programs to Indian tribes for historic preservation.

0022. IROQUOIS, 1995-2005

Collected research regarding the Iroquois Indians. Includes: reports, drafts, briefs, news clippings, newsletters, handwritten notes, maps, book excerpts, treaties, and monographs. Subjects include: Oneida Indians, The Revolutionary War, Fort Stanwix, treaties, land claims, contracting, tribal organization, and exhibits. There are records concerning both the historic Iroquois Confederacy and contemporary Indian nations.

0023. LISTING OF NATIONAL PARK RELATED HISTORICAL RESEARCH, 1998-1999

Correspondence and a computer disk regarding the "Annual Listing of Historical Research," for the National Park Service.

0024. MEETING ON HISTORIC PRESERVATION COMPLIANCE, 2001-2002

Correspondence, handwritten notes, and a program for "Meeting on Historic Preservation Compliance, Fort Stanwix National Monument, General Management Planning, Oriskany Battlefield Study, and New Center Construction." Includes drafts of the program agenda.

0025. MILLENNIUM INITIATIVE, GRANTS, 1998-1999

Correspondence, newsletters, handwritten notes, and a report pertaining to federal Millennium grants for historic preservation.

0026. NATIONAL PARK SERVICE HISTORY PROGRAM, FEDERAL ROLE AND PROGRAMS, 1996

The report "The Future of the National Park Service History Program," by Dwight T. Pitcaithley, Chief Historian, National Park Service. Includes correspondence.

0027. NATIVE AMERICAN POPULATION ESTIMATES, RESEARCH, undated

Annotated book excerpts and handwritten notes regarding demography and population estimates for Native Americans.

0028. NEW YORK STATE, CULTURAL RESOURCES, 1994-2006

A collection of brochures, guides, legislation, correspondence, newsletters, and maps for New York State historic sites, historic organizations, museums, parks, and cultural resources. Includes records pertaining to New York State programs for urban cultural parks and regional heritage areas. In addition, there are records on historic site markers and monuments.

0029. PRIMARY SOURCE DOCUMENTS ON THE SIEGE OF FORT STANWIX AND BATTLE OF ORISKANY, COMPENDIUM, 1995

A compendium of transcribed historical manuscript material related to Fort Stanwix and the Battle of Oriskany. Includes records from letters, orderly books, journals, personal papers, books, and memoranda.

0030. RECONSTRUCTION, 1992-2003

Correspondence, news clippings, a program, reports, excerpts from reports, and memoranda regarding the decision to reconstruct Fort Stanwix. Includes articles from the Rome Daily Sentinel (1923) expressing support for reconstruction and reprinting a resolution of support from the Rome Kiwanis Club.

0031. REPORT DISTRIBUTION, 1999-2004

A reference compilation of correspondence, memoranda, letters, handwritten notes, and a computer disk regarding the distribution of reports produced at FOST.

0032. ROME, NEW YORK, 1964-2003

Collected research on the City of Rome, New York. Includes: Correspondence, news clippings, booklets, guides, maps, and reports. Subjects include: history, urban renewal, economy, distinguished citizens, memorials, and the Stanwix Hall Hotel.

0033. SECTION 106 AND 110 COMPLIANCE, 1993-2000

Correspondence, memoranda, handwritten notes, drafts, programs, spreadsheets, and a news release concerning Section 106 & 110 compliance requirements. Includes records on coordinators, advisors, procedures, and regulations. In addition, there is an Assessment of Actions Having an Effect on Cultural Resources for the project "Install Traffic Control Signal and Pedestrian Crossing Signal Stanchions (1999)."

0034. TRAILS, REVOLUTIONARY TRAIL, ADIRONDACK TRAIL, AND MOHAWK VALLEY HISTORICAL TRAIL, DESCRIPTIONS, 1995

Excerpts from guides with descriptions of the history and features of trails in the Mohawk Valley region.

SERIES IV: CONSTRUCTION, MAINTENANCE, AND FACILITIES MANAGEMENT, 1965-2008

SUBSERIES A: GENERAL RECORDS, 1979-2008

0001. MAINTENANCE ASSISTANCE REPORT, HVAC SYSTEMS, 1979

A memorandum and report for an inspection of the heating, venting, and air conditioning systems at Fort Stanwix. Includes a summary of findings with recommendations.

0002. ARCHITECTURE AND ENGINEERING FIRMS THAT PERFORMED WORK AT FOST, BACKGROUND, 1982-2007

Handwritten notes concerning research on architecture and engineering firms that performed work at FOST.

0003. AUTOMATIC INTRUSION AND FIRE DETECTION SYSTEM, 1983-1984

Architectural plans and correspondence regarding the intrusion alarm and fire detection system for Fort Stanwix and the maintenance building.

0004. PREVENTATIVE MAINTENANCE PLAN AND MAINTENANCE REVIEW, 1984

The report "Preventative Maintenance Plan for Fort Stanwix National Monument." Includes memoranda, a task directive, and a maintenance and technical assistance inventory. In addition, there are records pertaining to the review of planning documents and a justification for expansion of the maintenance facility.

0005. HAND WROUGHT NAILS, REPAIR OF LOOSE BOARDS, 1987

Correspondence regarding the use of hand wrought nails to make repairs to buildings in Fort Stanwix.

0006. MAINTENANCE MANAGEMENT, LOCATION MANAGEMENT AND PERFORMANCE MANAGEMENT REPORTS, 1987-1989

Two reports: Location Management Report and Performance Report which detail accomplishments and track maintenance activities. Includes a memorandum and correspondence regarding a maintenance management update.

0007. ACCOMODATION FOR PHYSICALLY HANDICAPPED, STATUS REPORT, 1988

The "Status Report for Federally Funded or Leased Buildings, Accommodation of Physically Handicapped." Includes memoranda and instructions.

0008. REPAIR-REHABILITATION PROGRAM, 1988-1990

Memoranda and spreadsheets on the National Park Service, Repair and Rehabilitation Program, including cyclic maintenance. Includes records on projects and financing.

0009. REHABILITATION ACT (1973), SECTION 504 COMPLIANCE, SELF EVALUATION, 1989

Memoranda and a self-evaluation concerning Section 504 compliance with the 1973 Rehabilitation Act.

0010. DEFERRED MAINTENANCE REPORT, 1990

The "Deferred Maintenance Report," which tracks desired, planned, and deferred maintenance activities.

0011. MAINTENANCE AND ASSISTANCE PROGRAM, 1990

Memoranda regarding projects for the National Park Service Maintenance Assistance Program. Includes a reply from FOST indicating that they have no current project submittals.

0012. MAINTENANCE MANAGEMENT, 1990

Two reports: "Maintenance Management Report," reviewing maintenance activities and "Feature Inventory and Condition Assessment," a survey on the condition of park grounds and buildings. Includes memoranda and instructions.

0013. REPLACEMENT OF WOODEN GUTTERS, XXX FORM, 1990

A XXX Form, Assessment of Actions Having an Effect on Cultural Resources form for the project "Replicate Wooden Gutters at FOST."

0014. SUMMARY OF MAINTENANCE MANAGEMENT INFORMATION, 1990

The report "Summary of Maintenance Management Information," tracking planned versus actual costs for maintenance activities. Includes memoranda and instructions.

0015. PARK PROJECTS, MAINTENANCE AND REHABILITATION, THIRD PHASE RECONSTRUCTION, 1993-2004

Correspondence, project statements, photographs (photocopies), mechanical drawings, and architectural plans regarding rehabilitation projects to correct deficiencies in the fort, including leaks, accessibility, mold problems, sidewalk repair, and soil stabilization. Includes records on the uncompleted Phase III of reconstruction.

0016. DESIGN OF OFFICES, EAST CASEMENT, 1996

Floor plans showing different layouts for the offices in the East Casement.

0017. FIRE ALARM SYSTEM, PROJECT SUBMITTAL, 1996

A project submittal for a fire alarm system for FOST. Includes product descriptions and mechanical drawings.

0018. ACCESSIBILITY ISSUES, REPORT, INVENTORY AND ACTION PLAN, 2000-2002

Memoranda, reports, drafts, correspondence, and spreadsheets pertaining to the "Accessibility Inventory and Action Plan."

0019. ADMINISTRATION OFFICES, RELOCATION FROM EAST CASEMENT TO ROME HISTORICAL SOCIETY, 2001-2002

Floorplans, correspondence, photographs (photocopies), and an outline for planning the move of administrative offices from the East Casement to the Rome Historical Society building.

0020. COLLECTIONS STORAGE, ELECTRICAL, BREAKERS AND PANELS, 2003

Mechanical drawings, floor plans, schedules, and handwritten notes on electrical panels and breakers in the collections storage area of the Marinus Willett Collections Management and Education Center.

0021. COLLECTIONS MANAGEMENT, SYSTEM BASELINE, ENVIRONMENTAL CONTROLS, 2003-2006

Mechanical drawings, architectural plans, floor plans, handwritten notes, spreadsheets, and reports pertaining to the electrical, heating, venting, air conditioning, humidity, and environmental controls of the Marinus Willett Collections Management and Education Center. Includes schedule reports, standard system reports, and standard trend reports.

0022. DAILY OPERATIONS, TRACER SUMMIT, ENVIRONMENTAL MONITORING, 2004

Annotated excerpts from the report "Daily Operations, Tracer Summit, Version 16," pertaining to the environmental monitoring and control system for the Marinus Willett Collections Management and Education Center. Includes: mechanical drawings, floor plans, architectural drawings, handwritten notes, and a compact disc. The mechanical drawings include plans for plumbing, fire protection, sprinkler systems, and boilers.

0023. INTEGRATED PEST MANAGEMENT PROGRAM, NEEDS ASSESSMENT, 2004

Correspondence regarding an assessment for the National Park Service Integrated Pest Management Program.

0024. OPERATING AND MAINTENANCE DATA FOR HEATING, VENTING, AND AIR CONDITIONING INSTRUMENTATION AND CONTROLS, 2005

A manual "Operating and Maintenance Data for HVAC Instrumentation and Controls, Fort Stanwix National Monument, Construct the Willett Center Building," by general contractor, Structural Associates, Inc. The manual has instructions, mechanical drawings, product descriptions, and spreadsheets.

0025. SNOW AND ROOF ISSUE, WILLETT CENTER, 2005

Correspondence regarding snow drifts and snow falling off of the roof of the Marinus Willett Collections Management and Education Center.

0026. SYSTEM OPERATION, TRACER SUMMIT, STUDENT WORKBOOK, 2005

The annotated manual “Tracer Summit System Operation, Student Workbook,” an instructional manual for a course on the operation and modification of an installed Tracer Summit System. Includes correspondence.

0027. EMERGENCY TREE REMOVAL, MAINTENANCE BUILDING AND ST. PETER’S CHURCH, 2007

EXOTIC PLANT MATERIAL, PLAN FOR CONTROL, DRAFT

0028. PARK TRAIL, NORTHEAST CORNER, 2006

Correspondence and maps concerning the addition of a new pedestrian trail in the northeast corner of FOST.

0029. SITE COMMISSIONING REPORT, HUMIDITY CONTROLS, 2006-2007

The “Site Commissioning Report,” from Trane, measuring the performance of environmental controls in the Marinus Willett Collections Management and Education Center. Includes instructions, charts, guides, correspondence, mechanical drawings, handwritten notes, and spreadsheets pertaining to humidifiers and environmental controls.

0030. EXOTIC PLANT MATERIAL, PLAN FOR CONTROL, DRAFT, 2007

Correspondence, excerpts of reports, maps, a schedule, and collected research regarding a plan to control exotic plant material at FOST.

0031. MAINTENANCE ISSUES, WILLETT CENTER, 2007

Correspondence and photographs (photocopies) regarding snow drifts and snow falling off of the roof of the Marinus Willett Collections Management and Education Center. In addition, there is correspondence regarding a leaking sprinkler head.

0032. PLANTING PLAN, ELIMINATE EXOTIC PLANT MATERIAL, 2007

A draft of the report “Fort Stanwix Landscape Improvement Guidelines,” pertaining to the control of broadleaf and grassy exotic plant material. Includes: correspondence, maps, handwritten notes, and spreadsheets.

0033. SOIL NUTRIENT ANALYSIS, 2007

A soil nutrient analysis report from the Cornell Nutrient Analysis Laboratories.

0034. STORM WATER DISCHARGES, PERMIT, 2007

A permit from the New York State Department of Environmental Conservation to allow storm water discharges from construction activity.

0035. NATIVE GRASS PRAIRIE, RECOMMENDATIONS, 2008

A report that offers recommendations and details options for the control of exotic plant material, in order to establish a native grass prairie. Includes soil nutrient analysis reports from the Cornell Nutrient Analysis Laboratories.

SUBSERIES B: RECONSTRUCTION OF FORT STANWIX AND PROJECT RECORDS, 1965-2008

0001. ADAPTIVE REDESIGN OF MAINTENANCE FACILITY, PROJECT SPECIFICATIONS, 1986

Architectural plans, project specifications and a contract for “Adaptive Redesign of Maintenance Facility.” Includes records on construction, design, mechanical, and electrical features.

0002. DECORATIVE CROSSWALK AND GATEWAY MARKERS, CITY OF ROME, 2008

Task Agreement between the National Park Service and the Rome Area Chamber of Commerce to create pedestrian safety and calming element, including decorative crosswalks and gateway markers. Includes plans for a crosswalk.

0003. EMPLOYEE TOILET FACILITY, PROJECT DOCUMENTS, ARCHITECTURAL PLANS, 1982

The report "Project Documents for Employee Toilet Facility, East Casement Area." Includes architectural plans, memoranda, and a contract.

0004. INSTALLATION OF INTERPRETIVE AND INSTRUCTIONAL SIGNAGE, 2005

A contract for the production of signs, including waysides, plaques with frames, directional signs, a flip-book, and wall mount assemblies.

0005. MAKE HISTORIC FORT SAFE AND ACCESSIBLE, 2002

Correspondence, spreadsheets, drafts, and project statements for the project "Make Fort Safe and Accessible."

0006. RECONSTRUCTION OF FORT, PHASE I, 1965-1984

Collected records pertaining to Phase I of the management, planning, design, and building of the reconstruction of Fort Stanwix. Includes: Architectural plans, mechanical drawings, correspondence, memoranda, instructions, manuals, specifications, certifications, guides, contracts, invoices, change orders, amendments, concrete test reports, spreadsheets, transmittal for approval forms, schedules, handwritten notes, work order plans, abstract of bids, and minutes.

Subjects include: manhole vaults, plumbing, fixtures, electrical, heating, venting, air conditioning, humidifiers, phones, stone, concrete, steel, lumber, timbers, tiles, doors, windows, benches, hardware, masonry, landscaping, nursery stock, sod, grass seed, roofing, fire alarms, testing/air balancing, kitchen equipment, insurance, parking areas, carpet, sealants, waterproofing, painting, and emergencies.

Reports include: Specifications, Reconstruction of Fort Stanwix, Volume 1 & 2; Fort Stanwix Plumbing, Operational Maintenance and Part List; Fort Stanwix, Heating, Operational Maintenance and Parts List; Fort Stanwix Monument, Electrical, Operational Maintenance and Parts List; Fort Stanwix National Monument, Phase II, Electrical Maintenance Manual; Fort Stanwix National Monument, Phase II, Plumbing and Heating Maintenance Manual. There is a daily diary from the contracting officer's representative detailing the progress of the reconstruction.

0007. RECONSTRUCTION OF FORT, PHASE II, 1977-1980

Collected records pertaining to Phase II of the management, planning, design, and building of the reconstruction of Fort Stanwix. Includes: reports, correspondence, specifications, contracts, architectural plans, mechanical drawings, concrete test reports, change orders, memoranda, handwritten notes, minutes, drawings, invoices, completion reports, spreadsheets, and schedules.

Subjects include: lumber, timber, preservatives, concrete, waterproofing, defects, museum display cases, inspections, safety, roofing, mold, air conditioning, electrical, carpet, painting, bricks, windows, and doors.

Reports include: Specifications, Phase 2 of the Reconstruction of Fort Stanwix National Monument. There is a daily diary from the contracting officer's representative detailing the progress of the reconstruction.

See also 0006 of this file unit for additional records pertaining to Phase II of the reconstruction.

0008. RECONSTRUCTION OF TRAIL, CONTRACT SPECIFICATIONS, COMPLIANCE DOCUMENTS, PLANS, 2001-2002

Correspondence, mechanical drawings, maps, cross-sections, photographs (photocopies), drafts, handwritten notes, news clippings, and project reports. Includes "Contract Specifications, Reconstruction of Trail." In addition, there is an environmental screening form and categorical exclusion form regarding compliance requirements.

0009. REROOFING THE SOUTH CASEMENT, 1990

Architectural plans, memoranda, reports, and a scope of work regarding the replacement of the roof and flashing on the South Casement of Fort Stanwix. Includes project specifications.

0010. RESURFACE ALL PEDESTRIAN TRAILS AT FOST, 1992

A project development proposal to "Resurface All Pedestrian Trails at FOST." Includes a memorandum and a highlighted map.

0011. SIDEWALK PLAN, ARCHITECTURAL PLANS, 1983

Architectural plans for a sidewalk at FOST.

0012. SIDEWALK REPLACEMENT, REQUEST FOR QUOTATION, COMPLIANCE DOCUMENTS, PLANS, PHOTOGRAPHS, 2001

Correspondence, a request for quotation, photographs, maps, drawings, mechanical drawings, project reports, excerpts of reports, drafts, and handwritten notes regarding a project to replace a sidewalk. Includes "Contract Specifications, Sidewalk Replacement." In addition, there is an Assessment of Actions Having an Effect on Cultural Resources form for compliance requirements.